

PONTHIR COMMUNITY COUNCIL

CYNGOR CYMUNED PONTHIR

Minutes of Extraordinary Meeting Held on 19th August 2013

Present: Cllr. R. Davies (Chair), Cllr. Mrs J. Morgan, Cllr. S. Bailey, Cllr. Mrs J Bold and Cllr. T. Roberts. Cllr. P. Matthews attended the meeting from 7.30pm

Members of Public Attending: None

Clerk: K. Price

1. Apologies: None

2. Declarations of Interest: None.

3. To consider the following planning applications:

- a. **13/P/00247 Construction of a new pitched roof dormer at Seren Fach Nursery, School Close, Ponthir, Cwmbran, Torfaen. NP18 1GA** - After studying the plans and viewing the site Council agreed that the following observations would be made:
- i. The Council believes that the land between the nursery and Ponthir Church in Wales School forms part of the school's grounds and not that of Seren Fach. TCBC Education Authority should therefore be contacted to establish ownership of this land.
 - ii. The Council notes that the covered play area (Application 11/P/00601) is not shown on the site plan.
 - iii. Having viewed the site the Council seeks clarification on the details marked at the rear of the nursery alongside the boundaries of the properties on Caerleon Road.
 - iv. The Council notes the contents of the Design Statement and although this current application states that there will not be an increase of staff or children using this facility the Council considers that given the number of developments which have increased the capacity of the nursery since it was initially built there is insufficient dedicated off road parking which has led in no small part to the traffic issues in School Close. This is therefore contrary to the planning polices detailed in the Design Statement under section 7.
 - v. Should planning permission be granted for this application the Council would wish to see restrictions placed on the timing of any vehicles associated with any building work entering and leaving the site so as not to coincide with the start and finish times of Ponthir Church in Wales School. Additionally, any such vehicles should at all times park within the Nursery site.

Cllr. Matthews entered the meeting.

- b. **13/P/00346 New single storey lean to extension at rear of property with folding doors and velux windows & retention of garage conversion with external alterations at Brook House, 1, Llwyn On, Ponthir, Cwmbran, Torfaen, NP18 1PZ** – No Observations

4. Pay scales for Clerks detailed in the NALC 2013/2014 National Salary Awards

Council approved that the new pay scales be implemented for the Clerk's Salary as from August 2013. Proposed by Cllr. Roberts and seconded by Cllr. Bailey.

5. Future payment of the Clerk's Salary

Council approved that a cheque be issued payable to Torfaen CBC Council representing the Clerk's salary for August and a standing order for future payments should be set up payable to Torfaen CBC to take effect from September 2013. Proposed by Cllr. Roberts and seconded by Cllr. Morgan. The bank standing order mandate was duly signed. **(Action: Clerk to compare salary point used by Ponthir CC with other similar sized community councils)**

6. Annual Audit 2012/2013

Council noted the contents of the external auditors report and the Annual Return 2012/2013 was duly approved. Proposed by Cllr. Roberts and seconded by Cllr. Morgan. Chair signed and dated the Annual Return.

7. Update on Gateway Sites

Cllr. Roberts informed the Council that he has met with a Torfaen CBC officer to discuss landscaping improvements to the entrances (also known as Gateway Sites) of Ponthir and Llanfrechfa. Cllr. Roberts has been informed that Torfaen CBC will be introducing a policy on Gateway Sites and that grants may be possible. Torfaen CBC will only consider the area at Barnfield and discussions are ongoing. Cllr. Roberts confirmed that additional flower bulbs will be planted in the Autumn.

Meeting closed at 8.05pm

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below/Mae copi or ddogfen hon ar gael yn Gymraeg. Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07971948351

E-Mail/ E-bost: ponthircc@hotmail.co.uk