

# PONTHIR COMMUNITY COUNCIL CYNGOR CYMUNED PONTHIR

## Minutes of Extraordinary Meeting Held on 23<sup>rd</sup> September 2013

**Present:** Cllr. R. Davies (Chair), Cllr. S. Bailey, Cllr. Mrs J Bold.

**Members of Public Attending:** None

**Clerk:** Karen Price

1. **Apologies:** Cllr. T Roberts.
2. **Declarations of Interest:** None.
3. To consider the following planning application:
  - a. Renewal of application 11/P/00058 - Change of use of vacant barn to provide classroom facility/meeting rooms & indoor venue on open days at Church Farm, Church Road, Llanfrechfa, Cwmbran, Torfaen, NP44 8AD – Council noted that this was an application to put back the development start date. **No Observations.** (Action: At the next full Council meeting to consider future arrangements for making planning observations and on certain occasions delegating powers to the Clerk subject to consultation with one or more of the Councillors)
4. **Community Council Newsletter** – Copies of the templates from ThatMediaGroup and Designer Print had been circulated via e-mail to all Councillors prior to this meeting. Council noted that the font size and style was very important and recommended that the size of the booklet should be A4 folded in half as a 4 sided booklet. The quotes from both companies, based on the specifications previously given, were £270 from Designer Print and £282 from ThatMediaGroup for 1000 copies. Council approved that the second template from ThatMediaGroup would be used with some minor amendments to the font, the inclusion of the Community Council Logo and that each issue should have a photograph of Ponthir on the front cover. Proposed by Cllr. Bailey and seconded by Cllr. Bold. As it was hoped that this first edition would be sent out before Christmas, Council agreed that as this meeting was quorate the decision to go with ThatMediaGroup would be acted on immediately and would not be deferred until the next meeting in October. The contents of the first edition would include a description of what a community council does, a biography for each councillor, a list of grants awarded this year and details of the Christmas Event. It was suggested that future newsletters could feature a different community group. Cllrs. Bold and Bailey offered to assist in putting together the newsletter and it was agreed that a proof copy should be requested before the final print. (Action: Cllr. Bold to contact Ponthir Photography Club.)
5. **Community Christmas Event** – Chair informed Council that he had met with Mr. Bubela to discuss the holding of a Christmas Event at the Village Hall. The dates of 29<sup>th</sup> November or 13<sup>th</sup> December are available. Council felt that the 13<sup>th</sup> December

was too late and 29<sup>th</sup> November was more suitable but confirmation that a tree could be put up before 29<sup>th</sup> November was needed before confirming the date of the event. Council discussed the possibility of inviting a celebrity to switch on the lights and asking the school children from Ponthir School to sing carols. **(Action: Clerk to contact TCBC to confirm whether a tree could be delivered before 29<sup>th</sup> November and to find out how tall the tree would be. Item to be put on the agenda for 9<sup>th</sup> October)**

Meeting closed at 8.05pm

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Telephone/ Ffôn: 07971948351  
E-Mail/ E-bost: [ponthircc@hotmail.co.uk](mailto:ponthircc@hotmail.co.uk)