

# PONTHIR COMMUNITY COUNCIL CYNGOR CYMUNED PONTHIR

## Minutes of Monthly Meeting Held on 12<sup>th</sup> June 2013

1. **Present:** Cllr. R. Davies(Chair), Cllr. T Roberts, Cllr. Mrs J. Morgan, Cllr. P. Matthews, Cllr. H. Bevan (Torfaen CBC)

**Members of Public Attending:** Mrs J. Bold

**Clerk:** Karen Price

Chair welcomed Mrs. J. Bold & Cllr. Bevan

2. **Apologies:** Cllr. S. Bailey, Sarah Ibrahim (Gwent Police)
3. **Declarations of Interest:** Chair declared a personal interest in Ponthir Baptist Church and as the Council's representative on the board of governors for Ponthir Church in Wales School. When the grants were being discussed (Item 15) Chair took no part in the discussions regarding these two organisations.
4. **Police Report** – Council expressed disappointment that there was no police presence at this meeting. Cllr. Bevan noted that at a recent PACT meeting 15 residents had attended to raise the issue of anti-social behaviour and a farmer who had land opposite the Ponthir House had also reported anti-social behaviour. Council noted that there had been an accident recently outside The Gate, Llanfrechfa. Cllr. Bevan informed Council that next year there was to be a review of speed limits in Wales. (**Action: Clerk to obtain details of the recent accident in Llanfrechfa**)
5. **Report From Cllr Huw Bevan, Torfaen CBC** – Cllr. Bevan reported that there had been concern over the suspension of the collection of the Green Bins during the Winter. Street lighting was improving with some lights, which were previously switched off, now being switched on with low voltage bulbs fitted. Cllr. Bevan reported that a new committee called the South Torfaen Strategic Group was being set up and that community councillors were likely to be invited to attend. Cllr. Bevan had attended a number of meetings with the Ponthir District Sports Club regarding the negotiating of the lease of the sports field with Torfaen CBC. It was noted Torfaen CBC were prepared to agree a lease of 23 years. Cllr. Matthews stated that there was confusion of the recent introduction of Dog Control Orders and the effect it had on the use of the Sports Fields by dog owners. (**Action: Cllr. Bevan to clarify the implications of the Dog Control Orders on the Sports Fields. Chair to contact Ponthir District Sports Club re future maintenance of the Sports Fields**)
6. **Shortage of wheelie bins in Torfaen CBC** – Council passed on the experiences of a Ponthir resident regarding the delay in supplying replacement bins to Cllr. Bevan. It was noted that nationally there was a shortage of wheelie bins and that it was taking 2 to 3 months for replacements to be received.

7. The minutes of the Annual Meeting held on the 4<sup>th</sup> June were approved as a true record and duly signed. Proposed by Cllr. Roberts and seconded by Cllr. Matthews. Council agreed that in future, to enable residents to have access to the minutes without having to wait till the following Council meeting, the Clerk should e-mail the minutes to the Councillors within a week of a meeting, Councillors would then e-mail the Clerk back to confirm the minutes and then these minutes could be published in the noticeboards.

**8. Matters arising from the minutes of the Annual Meeting held on 4<sup>th</sup> June 2013**

- a. **Consumer Support Focus Group** – Council elected Cllr. J. Morgan as the Council's representative for this committee
- b. **Torfaen County Association of Local Councils & Local Council Partnership Committee** – Council had previously approved one representative for each of these committees but following information received from Nikki Marsh, TCBC, Council agreed that both Cllr. Davies & Cllr. Matthews be elected as the representatives for both committees.
- c. **Cwmbran Regeneration Strategic Partnership** – Clerk has circulated details of this committee to Councillors.

9. **One Voice Wales – Area Committee Meetings** – Council approved the election of Cllr. Davies & Cllr. Morgan as the representatives for the One Voice Wales – Area Committee Meetings.

**10. Matters arising from the Monthly Meeting held on 8<sup>th</sup> May 2013**

- a. **Jenny Nancarrow** - Flowers have been delivered to Jenny Nancarrow. Chair noted that a Thank You card had been received from the former Chair.
- b. **Telephone Kiosk (Tram Lane)** - Clerk will be looking into the reinstatement of the power supply to this kiosk.
- c. **War Memorial Budget** - Clerk queried the location of the war memorial which Council had budgeted an amount for maintenance. (**Action: Clerk to look into which war memorial this figure related to.**)
- d. **Village Planters** - Cllr. Matthews had spoken to Ponthir WI who had confirmed that they would only be maintaining the borders outside the Village Hall. Council approved that Cllr. Matthews spend up to £200 on replanting the village planters in Ponthir & Llanfrechfa. Proposed by Cllr. Roberts & seconded by Cllr. Morgan.

11. The minutes of the Meeting held on 4<sup>th</sup> June 2013 were approved as a true copy and duly signed. Proposed by Cllr. Roberts and seconded by Cllr. Morgan.

**12. Matters arising from the meeting held on 4<sup>th</sup> June 2013**

- a. **Filing Cabinets** - These cabinets have still to be moved to Cllr. Bailey's home.
- b. **TCBC Payroll Agreement** - Chair expressed his disappointment that the payroll service level agreement has not yet been received from TCBC. Council approved that the Chair be delegated to pursue this matter. Proposed by Cllr. Roberts and seconded by Cllr. Morgan. (**Action: Chair to follow up. Clerk to obtain a model**)

contract of employment from One Voice Wales which will be discussed at next month's meeting)

13. Council considered the following planning application and made the following observations:

- a. **13/P/00236 - Extension to existing restaurant facility & relocation of associated store at Star Inn, Caerleon Road, Ponthir, Cwmbran, Torfaen, NP18 1GZ – No Observations**

#### **14. Finance and Accounts**

- a. **Balance of Accounts as at 6<sup>th</sup> June 2013**
  - i. Direct Plus Account = £19,845.85
  - ii. Instant Access Account = £11,601.75
- b. **Audit 2012/2013** - The Annual Return 2012/2013 and the Internal Audit Report were circulated to the Council and the contents noted. Council approved that the Annual Return be submitted to the External Auditor. Clerk and Chair duly signed the Annual Return.
- c. **Payroll Agreement from Torfaen County Borough Council – See Item 12b**
- d. **Authorisation of Cheques**
  - i. Ponthir District Sports Club (April & May Rent)
  - ii. G Holmes (Audit) = £100.00
  - iii. Torfaen CBC (Clerks Salary)
  - iv. K Price (Stamps/Mobile Phone top up /Flowers for J. Nancarrow ) = £59.00

The cheques for G Holmes and K. Price were approved for payment. Proposed by Cllr. Davies and seconded by Cllr. Roberts. An invoice is yet to be received from the Ponthir District Sports Club and Council is still awaiting the necessary paperwork from TCBC re the Clerk's salary so these two items were unable to be paid. Cllr. Matthews left the room at 9.40pm and returned at 9.45pm.

15. **Grants** - The following grants were approved using the appropriate powers: **The Local Government (Misc. Prov.) Act 1976 s19**

<b>Organisation</b>	<b>Amount</b>	<b>Proposed</b>	<b>Seconded</b>
Ponthir Play Club	£250.00	Cllr. Davies	Cllr. Roberts
Ponthir Football Club	£500.00	Cllr. Roberts	Cllr. Morgan
Ponthir District Sports Club	£300.00	Cllr. Davies	Cllr. Roberts
Ponthir Retired Peoples Club	£100.00	Cllr. Matthews	Cllr. Roberts
Ponthir WI	£200.00	Cllr. Davies	Cllr. Matthews

Council noted that the Ponthir Football Club had not presented their cheque for last year's grant. Council agreed that Clerk issue a replacement cheque. **(Action: Chair to contact Ponthir District Sports Club concerning their request for assistance to purchase mowers.)**

## The Local Government Act 1972s 214

Organisation	Amount	Proposed	Seconded
Ponthir Baptist Chapel	£300.00	Cllr. Roberts	Cllr. Matthews
All Saints Church	£300.00	Cllr. Davies	Cllr. Roberts

## The Local Government Act 1972 s137

Organisation	Amount	Proposed	Seconded
The Friends of Ponthir School	£400.00	Cllr. Matthews	Cllr. Roberts

Council agreed to defer considering the grants applications received from organisations based outside the community council area until all applications had been received from those organisations based in Ponthir & Llanfrechfa.

**16. Chair's Report** – Chair had nothing further to report.

### **17. Reports**

a. Community Council Focus Group – 6<sup>th</sup> June – Chair unable to attend

### **18. Consultations**

- a. Local Government (Wales) Measure 2011 – Consultation (Closing Date 23/8/2013) (**Action: To be discussed at next month's meeting**)
- b. South Wales Programme Consultation - Aneurin Bevan Health Board (Closing Date 19/7/2013) – (**Action: Chair and Cllr Morgan to attend the meeting held in Cwmbran.**)

### **19. Publication of a newsletter for Ponthir & Llanfrechfa**

Chair has received a quote of £312.00 for 1000 copies of an A5 full colour four page newsletter. (**Action: Chair to obtain a further 2 quotes for consideration**)

### **20. Possible improvements to Ponthir & Llanfrechfa**

Cllr. Roberts informed Council that he had spoken to Peter Durkin, Torfaen CBC, about improving the appearances of the entrances to Ponthir and Llanfrechfa. Clerk informed Council that she had contacted Torfaen CBC and asked for the bus shelters in Ponthir and Llanfrechfa to be cleaned. (**Action: Cllr. Roberts & Cllr. Matthews to meet with Steve Horsman, Torfaen CBC, next Monday**)

### **21. A request from Julia Miller, TCBC, to attend a council meeting**

It was agreed that Clerk contact Ms Millar and suggest she contact TCALC where she could address all 6 Torfaen community councils in one meeting.

### **22. To approve the Co-option of Mrs. Joanne Bold to Ponthir Community Council**

Council approved the co-option of Mrs Joanne Bold as a Ponthir Community Councillor. Proposed by Cllr. Morgan and seconded by Cllr. Roberts. Mrs Bold duly completed and signed a Declaration of Acceptance of Office form.

**23. Date of the Next Meeting**

To confirm that the next Meeting of the Council will be held on **Wednesday 10<sup>th</sup> July 2013 at 7.00pm at Ponthir District Sports Club.**

Cllr. Matthews informed council that he would not be able to attend this meeting.

- 24.** Cllr. Morgan asked Cllr. Bevan if he could ask for a review of lighting along Caerleon Road near Hafod Mews.

Meeting closed at 10.10pm

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below/Mae copi or ddogfen hon ar gael yn Gymraeg. Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07971948351  
E-Mail/ E-bost: [ponthircc@hotmail.co.uk](mailto:ponthircc@hotmail.co.uk)