

# PONTHIR COMMUNITY COUNCIL CYNGOR CYMUNED PONTHIR

## Minutes of the Annual Meeting 14<sup>th</sup> May 2014

1. **Present:** Cllr. R. Davies (Chair), Cllr. S. Bailey, Cllr. D. Green, Cllr. Mrs. J. Bold, Cllr. P. Matthews.  
**Youth Representative:** Lloyd Harris  
**Clerk:** Karen Price  
**Members of Public:** Mr Munson from 7.30pm
2. **Apologies:** Cllr. T. Roberts, Cllr. Mrs J. Morgan, T. Bold, Miss N. Owen.
3. **Declarations of Interest:** None
4. **Election of Officers for 2014/2015**
  - a. **Chair** – It was proposed by Cllr. Bailey and seconded by Cllr. Bold that Cllr. R. Davies be re-elected as Chair. Cllr. Davies was duly elected as Chair for 2014/2015.
  - b. **Vice-Chair** – It was proposed by Cllr. Green and seconded by Cllr. Davies that Cllr. S. Bailey be re-elected as Vice-Chair. Cllr. Bailey was duly elected as Vice-Chair for 2014/2015.
5. **Signing of Acceptance Forms** – Cllrs. Davies and Bailey duly completed and signed the Declaration of Acceptance of Office forms.
6. **Election of Representatives**
  - a. **Ponthir School Governors** – Cllr. Davies was nominated as the Council's representative. Proposed by Cllr. Green and seconded by Cllr. Matthews.
  - b. **Torfaen County Association of Local Councils (TCALC) & Gwent Valleys Partnership Committee** – Cllr. Davies was nominated by Cllr. Bold and seconded by Cllr. Matthews to attend the TCALC meetings. Cllr. Matthews was nominated by Cllr. Davies and seconded by Cllr. Green to attend the Gwent Valleys Partnership Meeting. Council agreed that Cllr. Davies and Cllr. Matthews should be able to stand in for each other, if they were not able to attend their respective meetings.
  - c. **Torfaen Local Council Partnership Committee** – Nomination deferred until June Meeting
  - d. **Torfaen Consumer Support Focus Group** - Nomination deferred until June Meeting
  - e. **Torfaen Community Council Focus Group** - Nomination deferred until June Meeting
  - f. **Any Other Representations** – No other representations.
7. **Chairs Annual Report** – Chair reported that during the last year the Councillor vacancies had been filled and the Council now had a full complement of 7 Councillors. Also following a period without a Clerk, the current Clerk was appointed in 2014. Chair thanked both the

Councillors and Clerk for all their hard work during the year. This year has seen many changes and new initiatives by the Community Council and it has also been working hard to repair relationships between the Council and other community groups. During this last year the Community Council has:

- Introduced a community newsletter
- Set up a new website
- Appointed three Youth Representatives
- Awarded grants to local organisations
- Paid for a village Christmas Tree with lights and hosted a Community Christmas Tree Lighting Event
- Purchased a new litter bin for the bus stop by The Star
- Arranged for all the bus shelters in Ponthir/Llanfrechfa to be cleaned
- Paid for the telephone kiosk in Llanfrechfa to be repainted
- It is currently looking a number of village projects
- Entered the Gwent Best Kept Village Competition.

The Community Council is aware that due to budget cuts Torfaen CBC will be reducing services and so Chair expects that this next year will prove both challenging and exciting for the Community Council.

8. **Asset Register Review** – The Asset Register was reviewed and Council approved the disposal of an old mobile phone, a kettle and a landline phone. (**Action: Clerk to arranged disposal and to look into recycling the mobile phone**)
9. **Insurance Cover Review** – Council had received a renewal quote from Aon, the Councils current provider, and a new quote from Zurich Insurance. A table showing the differences between the two policies was circulated. There appeared to be two differences between the two policies relating to the personal accident cover and the Official’s Indemnity. Subject to the Clerk discussing these differences with Zurich, Council agreed that the preferred option was to go with the Zurich’s 3 year option as it represented a significant saving from the Aon quote. Council also agreed that if, as a result of the Clerk’s discussions with Zurich, there was an increase in their quote, providing the premium did not exceed £500 Clerk would still proceed with Zurich. (**Action: Clerk to contact Zurich Insurance**)  
A member of the public entered the meeting at 7.30pm
10. **The time and place of ordinary meetings of the full council up to and including the next annual meeting of full council** – Council agreed the following dates for the Ordinary Council Meetings which would continue to be held in Ponthir District Sports Club:

11 <sup>th</sup> June 2014	14 <sup>th</sup> January 2015
9 <sup>th</sup> July 2014	11 <sup>th</sup> February 2015
10 <sup>th</sup> September 2014	11 <sup>th</sup> March 2015
8 <sup>th</sup> October 2014	8 <sup>th</sup> April 2015
12 <sup>th</sup> November 2014	13 <sup>th</sup> May 2015 – AGM and Monthly Meeting
10 <sup>th</sup> December 2014	

Council agreed not to hold a meeting in August 2014 unless items required urgent attention at which point an extra meeting would be called.

Meeting closed at 7.35pm

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