



### **Criteria for Organisations/Groups applying for a Community Council Grant**

The following criteria have been adopted by Ponthir Community Council to assist with decisions about specific applications from organisations.

1. The organisation must be a non-trading, non-profit making voluntary body and not professional, business or commercial. Any profits, gains or financial surpluses must accrue to the organisation and not for the specific benefit of individuals.
2. The organisation must be based and operate substantially in the Ponthir Community Council area. The **majority** of the members or persons for whom the organisation caters should reside in the Ponthir Community Council area. If the organisation is based outside the Community Council area evidence must be given of the number of people in the Community Council area who benefit from the organisation.
3. The organisation should not operate any bar or restriction in respect of ethnicity, creed or religion.
4. The organisation must be controlled and organised in a recognised democratic manner and provide a copy of its rules/constitution with the application form.
5. The organisation must provide evidence that attempts are being made to raise funds in other ways.
6. The organisation must specify the purpose for which assistance would be used.
7. When funding is requested to help fund a specific event the application should be submitted prior to making any financial commitment.
8. The organisation must produce a clear set of accounts which must show that it is in genuine need of financial assistance. These must include a copy of your latest balance sheet including income and expenditure over the previous year duly signed by the organisation's Treasurer and an Auditor. Applications not accompanied by this information will not be considered.
9. In line with Ponthir Community Council's Welsh Language Scheme all applicants are asked to provide details on how the organisation reflects the linguistic nature and culture of the local community.
10. A Welsh version of the criteria and application form is available on request.
11. Completed applications in either English or Welsh are welcomed.