

# PONTHIR COMMUNITY COUNCIL CYNGOR CYMUNED PONTHIR

## Minutes of Monthly Meeting 14<sup>th</sup> May 2018

1. **Councillors Present:** Stuart Bailey (Chair), Iain Glover, Louise Ryan-Scales, Ian Danaher, Paul Davies, Peter Matthews & Morgan Barrell.

**Gwent Police Officer Present:** PCSO Peter Walker

**Members of Public Attending:** 3 residents (9 & 10 Hafod Close & The Rothery, Caerleon Road) From 7.15pm a further 3 residents from Moyle Grove entered the meeting.

**Clerk:** Karen Price

2. **Apologies:** None

3. **Declarations of Interest:** None

Cllr. Bailey informed Council that this evening the Sports Club had been double booked in error. As the bar had to be closed during the council meeting to enable the Cricket Club to provide refreshments to the players and supporters, Cllr. Bailey suggested that Council could listen to any matters raised by the residents present, receive the police report and approve both the minutes from the meeting held on 12<sup>th</sup> April and the Annual Return for the year ending 31<sup>st</sup> March 2018. All other matters would be deferred until the June Monthly Meeting. Council approved this suggestion.

4. **Matters raised by the members of the public present** – Residents from 9 & 10 Hafod Close and The Rothery, Caerleon Road voiced their concerns over the planning application RMCA/18/P/0113/FUL for a proposed new dwelling within existing garden at 12, Hafod Close, Ponthir. Council noted that this application had been considered at its March meeting, no residents had attended at the time, and observations had been submitted concerning drainage issues in Hafod Close and possible parking issues in the turning circle should there not be adequate parking provided.

**7.15pm** – 3 further residents entered the meeting to discuss the same issue.

A number of the residents had submitted their own observations objecting to this development and had been unaware that this planning application had been discussed at a Community Council Meeting until after the event. Cllr. Bailey confirmed that the agenda for each monthly meeting is displayed on the Community Council noticeboard and posted on our website 3 clear days before the meeting. Council was provided with a copy of the letter of objection from Mr & Mrs Morgan, 17, Moyle Grove. The resident from 10 Hafod Close had rung TCBC Planning Department on several occasions but had not been able to ascertain whether this planning application had been approved or not. **(Action: Clerk to e-mail TCBC Planning Department, copying in Mr Morgan and Cllr. Huw Bevan, to enquire as to the up to date position of this application.)**

**7.30pm** – All the residents left the meeting.

5. **Police Report** – PCSO Walker reported that:
  - a. The recent traffic collision between a car and the traffic signal on Caerleon Road was as a result of a medical issue.
  - b. There was an attempted fraud involving a phone call to a resident.
  - c. Disturbance at a residence in Barnfield in the early hours.

- d. 'Cold Callers' offering garden services. The business involved is known to the police. Cllr. Danaher suggested the possibility of the Community Council supporting a police information event where the police could raise resident's awareness of issues such as phone scams, cold calling issues etc. **(Action: Council to look into the possibility of holding an information event with the police and to include an article submitted by PCSO Walker in the next newsletter.)**

7.50pm – PCSO Walker left the meeting

6. The minutes of the Monthly Meeting held on 9th April 2018 were approved and duly signed. Proposed by Cllr. Ian Danaher and seconded by Cllr. Morgan Barrell.

7. **Matters Arising from the Monthly Meeting held on 9<sup>th</sup> April 2018 - Deferred**

8. **Finance and Accounts**

- a. Balance of Direct Plus Account as at 30th April 2018 = £16,209.03

- b. **To Approve the following cheques – Item Deferred**

- i. Zurich Insurance (2018-19) = £414.75

- c. **To Note Standing Order/Direct Debit Payments – Item Deferred**

- i. TCBC (Clerk's Salary) on 20th April 2018

- d. To review banking arrangements – **Item Deferred**

- e. To review bank signing mandate – **Item Deferred**

- f. To review all Standing Orders and Direct Debits – **Item Deferred**

- g. **Annual Return for the year ending 31st March 2018** – Council noted the Internal Auditor's report and approved the Annual Return for the year ending 31<sup>st</sup> March 2018. Proposed Cllr. Glover and seconded Cllr. Matthews. The Annual Audit Return was duly signed by Cllr. Bailey. **(Action: Clerk to forward Annual Return to External Auditors.)**

9. **Community Improvements – Item Deferred**

- a. To discuss Ponthir Tidy Up Event 2018
- b. To discuss Gwent Best Kept Village Competition 2018

10. **To Consider the Following Planning Applications – Item Deferred**

- a. AFOO/18/P/0221/HH Proposed: Single storey rear extension at 38 Barnfield, Ponthir – No Observations
- b. AFOO/18/P/0220/HH Proposed: Retention of Hedge to support and protect Hornbeam hedge plants at 100 Candwr Park, Ponthir – No Observations

11. To review Community Council's diary procedures for June/July 2018 – **Item Deferred**

12. To discuss the possibility of holding other Community Events in 2018/19 – **Item Deferred**

### **13.Consultations – Item Deferred**

- a. Historic Environment Update 7 – No Comment
- b. Torfaen Local Development Plan Revision - Consultation on Draft Delivery Agreement – No Comment
- c. Changes to the consenting of infrastructure – No Comment
- d. Review of County Electoral Arrangements for the County Borough of Torfaen - Draft Proposals

### **14.To Note Correspondence Received – Item Deferred**

- a. Vacancy - Up to 10 Brexit Interns – Welsh Assembly
- b. One Voice Wales Innovative Practice National Awards 2018 Winners, Highly Commended and Commended Councils
- c. Report from Age Cymru entitled ‘Showcasing tackling loneliness’ – OVW
- d. The Importance of External Audit - A message from Deryck Evans Wales Audit Office
- e. Latest news from the ICO
- f. Funding support available in 2018-19 – Welsh Assembly
- g. LVA minutes
- h. Housing Related Support Drop In Services – Cllr. Huw Bevan, TCBC
- i. Living Levels Project Spring Newsletter – OVW
- j. Atlantic School For Young Leaders – OVW
- k. TVA Members Bulletin April 2018
- l. South Wales Fire and Rescue Service Strategic Plan 2018-2023
- m. The General Data Protection Regulation (GDPR) - ICO statement for town and community councils
- n. Just About Managing Households / Families – TCBC
- o. South Wales Fire and Rescue Service Strategic Plan 2018-2023 – OVW
- p. A picture of primary care in Wales – OVW
- q. Welsh Government Public Appointment Vacancies
- r. Letter of thanks for Community Council Grant – Ponthir Playclub
- s. Community asset transfer conference at Llanhilleth - New date 17 May 2018
- t. Update on GDPR and Data Protection Bill
- u. 2018-19 National Pay Agreement for Clerk’s Salaries
- v. Is your local village hall a ‘hub’ of activity and a source of well-being for the community? – Wales NHS
- w. People facing language and communication barriers need more support to help access public services – OVW
- x. Gwent Beekeepers' Association, Honeybee Swarm Liaison Officers. 2018
- y. Community & Town Councils Review - “pop-in” sessions across Wales – Welsh Assembly
- z. Interested in a professional qualification in Facilities Management?
- aa. Donation Request – Bobath Children’s Therapy Centre Wales
- bb. Data Protection Fees – OVW
- cc. One Voice Wales’ Innovative Practice Conference 4 July 2018 - Hafod a Hendre, Royal Welsh Showground
- dd. Independent Review Panel April Newsletter
- ee. Latest news from the ICO
- ff. Welsh Government Vacancy - Business Support x2
- gg. A Guide to One Voice Wales Services
- hh. Intergenerational Conference – TCBC
- ii. Gwent Valleys Area Committee Minutes 10<sup>th</sup> April 2018
- jj. RAF 100 Appeal

**15.**The date of the next Monthly Meeting of the Council will be Monday 11<sup>th</sup> June 2018 at 7pm held at Ponthir District Sports Club.

Meeting Closed at 7.55pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)  
A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

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