

**PONTHIR COMMUNITY COUNCIL
CYNGOR CYMUNED PONTIR**

**Minutes of Monthly Meeting
8th October 2018**

1. **Councillors Present:** Stuart Bailey (Chair), Paul Davies, Iain Glover and Louise Ryan-Scales.
Members of Public Attending: None
Clerk: Karen Price
2. **Apologies:** Cllrs. Morgan Barrell, Peter Matthews and Ian Danaher
3. **Declarations of Interest:** Cllr. Ryan-Scales declared an interest in Item 12 and did not take part in this discussion and decision.
4. **Matters Raised by Members of the Public Present** - None
5. **Police Report** – Council noted the report via E-mail which contained a reported scam telephone call but that no money was exchanged. The resident was given crime prevention advice. No further issues reported.
6. The minutes of the monthly meeting held on 10th September 2018 were approved and duly signed. Proposed by Cllr. Glover and seconded by Cllr. Ryan Scales.
7. **Matters Arising from the Monthly Meeting held on 10th September 2018**
 - a. **Maintenance of Trees in School Close and those adjacent to the Children’s Play Area** – Clerk has received a dossier of correspondence to be presented to Cllr. Huw Bevan and Cllr. Anthony Hunt. **(Action: Clerk awaiting photographs from Cllr. Danaher to include with dossier)**
 - b. **Resurfacing Works on Station Road on 18th & 19th October 2018** – TCBC have confirmed that there will be a traffic management system in place and details have been sent to Ms. Bassett and posted on the Council noticeboards and Facebook page.
 - c. **Newport Transport Bus Service** – **(Action: Clerk to forward collated information to Cllr. Anthony Hunt, Leader of TCBC before he attends our November Meeting)**
 - d. **Christmas Shopping Trip to Bath on Saturday 8th December 2018** – Cllr. Ryan-Scales informed Council that she had provisionally booked a 70 seater bus from Edwards Coaches Ltd that would leave Ponthir at 8am and Bath at 5pm. Council approved that a cheque be issued for the deposit and noted that the balance was due two weeks before the trip. Council agreed that tickets would not be produced but instead a list would be held of those who had booked seats together with their telephone contact details. **(Action: Cllr. Ryan-Scales to forward payment details to Clerk and send advert wording for the Clerk to post on noticeboards and Facebook page. Council agreed to produce flyers to be distributed at the local churches, pubs and village hall etc.)**
 - e. **Community Improvements** - Council noted that the planters had been replanted with winter bedding. **(Action: Cllr. Glover to check the overhanging brambles by the village bench on Caerleon Road adjacent to Brechfa Cottage. Clerk to check concrete slabs had been placed under the planters located on grass)**

- f. **Approval Quarterly Bank Reconciliation** – Item deferred to November Meeting as Bank Statements were not received prior to tonight’s agenda being issued.
8. **Finance and Accounts**
- a. Balance of Direct Plus Account as at 30th September 2018 = £17,265.36
- b. **To Note Standing Order/Direct Debit Payments**
- i. TCBC (Clerk’s Salary 20th October)
- ii. Barclaycard (Stationery) = £2.00
- iii. SWALEC (Telephone Kiosk, Tram Lane) = £5.97
- Council noted the above payments.
9. Council approved the appointment of Tony Roberts as the Council’s internal auditor for the Year Ending 31st March 2019. **(Action: Clerk to send letter of appointment to Tony Roberts)**
10. **Amendment to Standing Orders** – Council approved the amendment to the Standing Orders as advised by One Voice Wales. **(Action: Clerk to amend Standing Orders)**
11. **Review of Council’s Subscriptions** – Council noted list of current subscriptions as follows:
- a. One Voice Wales - March Annually with the last payment being £189.00
- b. HCI Data - Every 2 years with the last payment made November 2017 being £83.88
- c. Information Commissioners Office (Data Protection) - August Annually with the last payment being £35.00
12. **Donation request from Friends of Ponthir School** – Council approved a donation to The Friends of Ponthir School to cover the charge made by Ponthir Village Hall in order to hold Ponthir School’s Christmas Fayre in the Village Hall. (Local Government Act 2000 Section 2 - Power of Well Being) **(Action: Clerk to inform Friends of Ponthir School)**
13. **Christmas Tree Lighting Event** – Council noted that Ponthir School was no longer able to attend the planned Christmas Tree Lighting Event and agreed that as the majority of the residents who had attended previously were parents/grandparents of the children the level of resident participation would be low and therefore the event should be cancelled. It was agreed that the tree and lights should still be supplied and it was suggested that the Brownies be invited to switch on the lights on 4th December. **(Action: Cllr. Davies to investigate the purchase of new white lights. Cllr. Danaher to cancel Chordis Caerllion. Cllr. Glover to contact Ponthir Brownies. Clerk to advise Ponthir Village Hall and to request access to switch on the lights)**
14. **Planning Applications:**
- a. 18/P/0391/FUL - Installation of 0.4MW ground-mounted solar array and associated infrastructure at Ponthir Sewage Treatment Works, Stokes Drive, Ponthir – **No Observations**
- b. 18/P/0652/FUL - New dwelling within existing garden (revised application from 18/P/0113/FUL with updated flood consequences report) at 12 Hafod Close, Ponthir – **Council agreed to refer back to the Council’s previous observations for application 18/P/0652/FUL**

15. Diary Procedures for November/December 2018

- a. Prepare Budget for the next financial year – **Item to be added to November’s Agenda**
- b. Prepare Precept Demand – **Item to be added to December’s Agenda**
- c. Review the use of Standing Orders and Direct Debits – **Item to be added to December’s Agenda**

16. Consultations

- a. Un-adopted Roads in Wales - No Comment
- b. IRPW Draft Annual Report Consultation - February 2019 – No Comment

17. Correspondence Received

- a. Postal Scams – Royal Mail
- b. Invitation to attend the Gwent Best Kept Village Presentation Evening Event
- c. Centenary Plaque Unveiling – TCBC
- d. BCW 2018 Review of Parliamentary Constituencies in Wales – OVW
- e. Enabling Natural Resources and Well-Being in Wales 2019-2023 - Call for Grant Proposals – OVW
- f. Connecting Communities in Wales Transport Innovation Networks
- g. September 2018 News Bulletin – One Voice Wales
- h. Invitation for Councillors to attend 100 for 100 poppy project – Girl Guiding Association
- i. Play areas and open spaces in your community council area survey - TCBC
Contents Noted.

Cllr Ryan-Scales confirmed that she was able to attend the 100 for 100 Poppy Workshop.

18. The next Meeting of the Council will be the **Monthly Meeting on Monday 12th November 2018 at 7.00pm at Ponthir District Sports Club**

Meeting Closed at 7.35pm

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A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni www.ponthircommunitycouncil.gov.uk Mae copi or ddogfen hon ar gael yn Gymraeg.

Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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