**PONTHIR COMMUNITY COUNCIL**

**CYNGOR CYMUNED PONTHIR**

**Minutes of Monthly Meeting**

**8th July 2019**

1. **Present:** Cllr. S. Bailey, Cllr, M. Barrell. Cllr I. Danaher, Cllr L. Ryan-Scales. In the absence of the Chair and Vice Chair, Cllr Danaher chaired the meeting

**Members of the Public Attending:** None

**Clerk:** Stuart Bailey

1. **Apologies for Absence - Councillors:** Cllr. I Glover (Chair), Cllr. P. Davies
2. **Declaration of Interests:** None
3. **Matters Raised by Members of the Public:** None

1. **Police Report** - none received
2. **The minutes of the Monthly Meeting held on 13th June 2019** were approved and duly signed. Proposed by Cllr.Ryan-Scales and seconded by Cllr. Bailey.
3. **Matters Arising from the Monthly Meeting held on 13th June 2019**
4. **Ponthir Playscheme -** Cllr Bailey advised that the clerk had contacted TCBC but apart from an initial acknowledgement no further correspondence has been received. Cllr Ryan-Scales advised that she had been informed that the scheme would not be run in Ponthir this year
5. **Gwent Valleys Partnership -** Cllr Danaher advised that he had not been informed of the dates for the next meeting but was happy to attend once the dates were known
6. **Rural bus services -** Cllr Bailey advised that Cllr Evans had contacted the leader of TCBC Cllr Hunt,requesting an update on his conversations with Newport Transport but to date no response has been received

1. **Community Garden -** Cllr Bailey advised that he had had a further meeting with TCBC on site who were supportive and offered assistance. Cllr Danaher advised that he had informed the residents of The Oaklands affected.

1. **Finance and Accounts**
   1. Balance of Direct Plus Account as at 28th June 2019 was £19746.68
   2. **To Approve Cheques already Paid**
   3. Acorn garden Services (Replanting of Village Planters) £510.00

**Council approved the above cheque.**

**c. To Note Standing Order/Direct Debit Payments**

* + 1. TCBC ( Clerk’s Salary) on 20th June 2019
    2. Barclaycard (Stamps £8.40, Stationery £4.50, Toner £54.47) = £67.37
    3. SWALEC (Telephone Kiosk, Tram Lane) = £7.88

**Council noted the above payments**

* + 1. **Quarterly Bank Reconciliation** - **(Action: To be added to September’s agenda)**
    2. **Expenditure v budget review - (Action: To be added to September’s agenda)**
    3. **To renew Data protection - (Action: To be added to September’s agenda)**

1. **Christmas Shopping trip**

Cllr Ryan-Scales advised that she was happy to run a coach trip to the Bath Christmas market and proposed a provisional date of 30th November.  **(Action: Cllr Ryan-Scales to investigate the cost of the coach and advise the councillors by email so that a decision on initial booking can be made).** It is proposed that this yer a 53 seater coach is sourced as the seats on last year’s coach were too small.

1. **Remembrance Day Wreath for Ponthir Baptist Church.**

Approved - proposed by Cllr Ryan-Scales and seconded by Cllr Morgan **(Action: Clerk to order a wreath)**

1. **Records destroyed in line with the Community Council’s Retention Schedule:**

Telephone Numbers pre 2017 no longer with a connection to the Community Council. – Noted

1. **Community Christmas Fayre**

A request from Mary Leighton to cover the cost of hiring Ponthir Village Hall in order to hold a Community Christmas Fayre. - Approved £65 proposed by Cllr Ryan-Scales seconded by Cllr Bailey

1. **Review Community Council’s diary procedures for August/September 2019.**

In the absence of a clerk item was not discussed

1. **Planning Application** 
   1. 19/P/0350/TPO Proposed:Remove all deadwood and fell 7 trees at land to the rear of 41 Oaklands, Ponthir. Cllr Danaher advised that this should read 27 to 41 The Oaklands – No Observations

1. **Be Proud of Your Community Awards.**

In the absence of an applicable category this will not be entered

1. **Local Council Partnership -** Cllr Bailey advised that a Community Buildings Mapping exercise was being conducted to find out how many community facilities were available within TCBC to enable grants to be jointly sought etc. Cllr Bailey advised that our return was amended to include the Baptist Church and Ponthir District Sports Club
2. **Correspondence Received**
3. Torfaen Armed Forces Covenant news
4. Community Health Council Membership recruitment
5. Latest news from the ICO
6. Funding Surgery 2019 – TVA
7. Torfaen Replacement Local Development Plan – TCBC
8. Is there is tree in your community you would like to champion? – OVW
9. Renewing our Democracy – Update – OVW
10. Welsh Ambulance Services NHS Trust Carers Survey – OVW
11. Torfaen's success in gaining £1m from WG for Active Travel
12. News Bulletin – OVW
13. Senior Prize Day Invitation – Caerleon Comprehensive School
14. SMART Energy GB – Melin Homes
15. Proposed meeting re shared green infrastructure strategy for the Torfaen PSB
16. Armed Forces Day – Cwmbran CC
17. Caring in Welsh – OVW
18. Actions from ICO session – OVW
19. Older People's Commissioner's Newsletter – OVW
20. LVA Minutes - Committee Meeting & AGM - 12/06/19
21. Litter Picks – TCBC
22. Torfaen Armed Forces Covenant Network meeting – TCBC
23. Internal Audit Arrangements at Town and Community Councils – Wales Audit Office
24. Your Local Health News – Aneurin Bevan University Health Board
25. Torfaen Replacement Local Development Plan - Strategic Options Workshop 17th July 2019 – TCBC
26. Annual Report – Cwmbran CC
27. Written Statement: Non-Domestic Rates Relief for Public Lavatories – WAG

1. Volunteer Independent Custody Visitors Wanted - TVA

1. The date of the next Meeting of the Council will be on

**Monday 9th September 2019 7.00pm at Ponthir District Sports Club.**

Meeting Closed at 7.30pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07971948351

E-Mail/ E-bost: [clerk@ponthircommunitycouncil.gov.uk](mailto:clerk@ponthircommunitycouncil.gov.uk)