**Ponthir Community Council**

**Minutes of the Meeting**

**9th March 2020**

**Held at Ponthir Baptist Church**

1. **Present:**  Cllr Paul Davies (Vice Chair), Cllr Stuart Bailey, Cllr Louise Ryan-Scales
	1. Clerk: Karen Kerslake
2. **Apologies:** Cllr Morgan Barrell, Cllr Ian Danaher, Cllr Peter Matthews
3. **Declarations of Interest**
	1. None
4. **To consider matters raised by members of the public present (N.B. Such matters will be reported upon by the clerk at the next meeting, where appropriate)**
	1. None present
5. **To receive a police report**
	1. Clerk informed the council that once again the area remains low in relation to crime.
6. **Approve the minutes of the last meeting**
	1. Proposed, Cllr Stuart Bailey
	2. Seconded, Cllr Ryan-Scales
7. **Matters arising from last meeting/items for next meeting**.
	1. Drains/Flooding/Potholes – Clerk read an email from Cllr Huw Bevan received from TCBC in relation to the lack of effectiveness of the drainage system in the recent storms. Clerk will collect any further comments from councillors not present and feed back to Cllr Bevan.
	2. Confirmation of internal auditor – Auditor for 2019/20 will be Mr S Balls, of Caerleon Comprehensive School. Clerk will contact Mr Balls in April to discuss further.
	3. PDSC Drainage - Investigation into the possibility of match funding with the sports association, to enable repairs and replacement drainage at the club house – Awaiting further information or request from PDSC.
	4. Proposed Changes to Caerleon School Catchment Area –nothing further to be added. Awaiting a decision from Newport City Council.
	5. Community garden – clerk to email TCBC for planting scheme so project can be progressed.
	6. Election of new Chair to be deferred until Annual Meeting in May 2020.
	7. Appointment of person to the vacant seat in council following the resignation of Cllr I Glover with effect from 8th March 2020. Clerk to contact TCBC to determine correct procedures.
	8. For agenda next meeting – Rural Broadband <https://www.southwalesargus.co.uk/news/18250707.gwents-rural-areas-benefit-new-5m-5g-broadband-trial/>
	9. Cllr Ryan-Scales to invite new manager of the Community Hall to the next meeting.

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1. Budgets for 2020/2021 – agreed as an interim measure on the proviso that current budgets may change in the new financial year to accommodate community projects.
2. **Finance and Accounts**
	1. Balance at bank – Noted
	2. To note standing orders/direct debits – Noted and approved
	3. Cheques paid – Noted and approved
	4. Barclaycard – Has now been cancelled. New account to be applied for (Clerk to action).
	5. Council approved the annual payment of £209 to One Voice Wales
3. Congress Theatre Cwmbran – Council agreed to award £250 to the theatre in light of usage from the Ponthir area. Clerk will contact Congress Theatre to determine their programme of events and advertise on social media/website
4. Proposal to attend site planning meetings with Torfaen County Borough Council – approved in principle. Clerk to determine what notice of meetings will be given.
5. To note that there have been no additions to the Register of Gifts and Hospitality during 2019/20. – Noted
6. Governance – review of procedural/policy framework – ongoing
7. Asset Register Review – agreed as a true record.
8. Council reviewed the current provision. Cllr Bailey will forward timescales for document retention.
9. **Consultations- Planning Applications –** No observations
	1. APPLICATION: 20/P/0092/FULPROPOSAL: Installation of ground-mounted solar array and associated infrastructure (amendment to planning permission 18/P/0391/FUL - change to panel type,orientation and energy output)

LOCATION: Dwr Cymru Welsh Water Ponthir Sewage Treatment Works Stokes Drive

* 1. DEVELOPMENT PROPOSED: Proposed demolition of existing rear extensions and the construction of new two storey extension

 LOCATION: 2 Station Villas, Station Road, Ponthir

1. **To Note Correspondence Received** – Noted – Clerk to forward email relating to defibrillator register to both Llanfrechfa Village Association and Sports Association.

**The date of the next Monthly Meeting of the Council will be moved to Monday 20th April 2020 at 7.00 pm at Ponthir Baptist Church. This is due to Easter Monday falling on the second Monday in April.**

Meeting Closed at 7:50 pm

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A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

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Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07971948351 E-Mail/ E-bost: clerk@ponthircommunitycouncil.gov.uk