**Ponthir Community Council**

**Minutes of the Meeting**

**10th August 2020**

**Held at Ponthir District Sports Club in accordance with;**

Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

1. **Present:**  Cllr Paul Davies (Chair), Cllr Ian Danaher (Vice-Chair), Cllr Peter Matthews, Cllr Stuart Bailey
   1. Clerk: Karen Kerslake
2. **Apologies:** Cllr Ryan-Scales
3. **Declarations of Interest**
   1. None
4. **To consider matters raised by members of the public present (N.B. Such matters will be reported upon by the clerk at the next meeting, where appropriate)**
   1. Cllr Danaher referred to enquires that had been made to Torfaen CBC in relation to a plan for tree maintenance as some residents are dissatisfied with the proximity of foliage to their property. Clerk will circulate the recently received Tree Policy to Councillors.
   2. Cllr Bailey also asked that investigations be made into trees at the rear of 3 Candwr Park as the owner of the property has requested that responsibility for the trees be established in order to ensure proper maintenance. Clerk to contact Torfaen CBC
   3. Cllr Matthews explained he had received representations around proposed building work at Gilwern Farm and encroachment onto nearby footpath and neighbouring properties. Clerk to send information to Cllr Matthews from Torfaen CBC Planning Portal.
5. **To receive a police report**
   1. A police report has not been received for some time. Clerk, in her capacity as Lead Officer for Community Safety in Torfaen will work with the Crime and Disorder Reduction Officer for Gwent Police to produce a quarterly report for council.
6. **Approve the minutes of the last meeting**
   1. Proposed, Cllr Paul Davies
   2. Seconded, Cllr Stuart Bailey
7. **Matters arising from last meeting/items for next meeting**.
   1. Drains/Flooding/Potholes – Drain survey will be available at end of September.
   2. Changes to Caerleon School Catchment Area – nothing received at time of meeting from Torfaen County Borough Council.
8. **Council Vacancy**

Current Councillor vacancy was advertised through notice by Torfaen County Borough Council and Ponthir Community Council on websites and social media. Two expressions of interest have been received, however, one has withdrawn their application. Cllr Danaher proposed that Ms L Morgan be co-opted onto the Community Council for the rest of the year. Agreed by all present. Clerk to contact L. Morgan.

1. **Finance and Accounts**
   1. Balance at bank – Noted
   2. To note standing orders/direct debits – Noted
   3. Cheques paid – Noted and approved
   4. Clerk to add Cllr Danaher to bank signatories
   5. Clerk to obtain debit card and set up online banking.
2. **Traffic through the village**
   1. Speed camera partnership replied to the initial enquiry and have said there is insufficient justification to place a speed camera in the village. This will be reviewed at the next meeting of the partnership.
3. **Planters in Llanfrechfa and Ponthir/Community Garden**
   1. Cost of planters was considered – Clerk will write to the contractor to ensure that the correct permissions are obtained to proceed. Other options for planting will be considered prior to winter planting as costs are rising. P. Mellen to be asked if he could provide a quote.
   2. Planters in Llanfrechfa were not watered due to miscommunication with the contractor. Clerk has received a communication from Llanfrechfa Village Association stating that Ponthir Community Council does not need to fill these planters in future.
   3. Expressions of interest will be required for at least three companies to undertake the construct of the community garden. Clerk to contact Acorn/P.Mellen/A. Skyrne to determine interest.
   4. Clerk to contact Rogiet Council who have recently undertaken some large project work for a model contract/commissioning process in relation to appointing contractors to deliver the community garden. For October 2020 meeting agenda.
4. **Bath Christmas Market** 
   1. Due to Coronovirus regulations, it has been confirmed that the market is cancelled this year. Council will reconsider future trips in a spring meeting, 2021.

1. **Consultations- Planning Applications** 
   1. No observations in respect of applications received

**The date of the next Monthly Meeting 14th September 2020 (Virtual meeting)**

Meeting Closed at 3.30pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

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Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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