**Ponthir Community Council**

**Minutes of the Meeting**

**12th October 2020**

**In accordance with;**

Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

1. **Present:**  Cllr Paul Davies (Chair), Cllr Ian Danaher (Vice-Chair), Cllr Peter Matthews, Cllr Stuart Bailey, Cllr Lorraine Morgan
	1. Clerk: Karen Kerslake
2. **Apologies:** None
3. **Declarations of Interest**
	1. None
4. **New Councillor Declaration** – This is to be made by L. Morgan by the next meeting. Clerk to forward documentation.
5. **To consider matters raised by members of the public present (N.B. Such matters will be reported upon by the clerk at the next meeting, where appropriate)**
	1. Afon Llwyd works – Natural Resources Wales – Clerk is investigating with Natural Resources Wales. Another area has been reported as having trees newly felled near to the Ponthir bridge. Clerk will take this up with NRW. – Now awaiting a response on both matters.
	2. Play Area – Play equipment has been removed. Waiting for confirmation of any s106 money that may be available and any associated costs.
	3. Planting of twisted willows on Caerleon Road – Clerk has contacted the resident and Torfaen County Borough Council regarding the matter and is awaiting a response.
	4. Speed cameras – Clerk has thanked the resident and has informed them we are waiting on the Speed Camera Partnership.
6. **To receive a police report**

Clerk in her capacity of Lead Officer for Community Safety, Torfaen County Borough Council, gave councillors an overview of any incidents in the area, impact and their frequency. The Council is pleased to report the Ponthir and Llanfrechfa area is experiencing extremely low levels of occurrences for both anti-social behaviour and crime. All victims of anti-social behaviour and crime reported to Gwent Police or Torfaen Community Safety can access support services from Connect Gwent, a commissioned service to support those who experience crime and unwanted behaviour.

1. **Approve the minutes of the last meeting**
	1. Proposed, Cllr Stuart Bailey
	2. Seconded, Cllr Peter Matthews
2. **Matters arising from last meeting/items for next meeting**.
	1. Drains/Flooding/Potholes – Drain survey still hasn’t been passed on to the Community Council from Torfaen County Borough Council. Clerk will continue to chase this document.
	2. Community Gardens – minimum of three contractors contacted for expressions of interest. Terms of lease for the land with TCBC agreed as 10 years. Clerk to contact Torfaen Asset Management to confirm.
	3. Council observed that the tree policy provided by Torfaen Council in relation to cutting of trees and general activity to keep growth in check requires some clarification around effectiveness and what this means to residents. Clerk to contact Cllr H Bevan to take forward as the locally elected councillor for the Llanyravon South Ward. Awaiting response from P Grimes at Torfaen County Borough Council.
	4. Rememberance Sunday – wreaths ordered. Confirmation awaited from both Baptist Church and Llanfrechfa All Saints around services and whether they will go ahead.
	5. Newsletter – printer contacted. Update at next meeting.
3. **Finance and Accounts**
	1. Balance at bank – Noted
	2. To note standing orders/direct debits – Noted
	3. Cheques paid – Noted and approved
4. **Budgets**
	1. All noted. Possible use of underspend to be discussed at next meeting.
	2. Amount to be paid for replacement laptop agreed to be raised to £500
5. **Consultations- Planning Applications**
	1. No observations in respect of applications received
6. **Any other business**
	1. Phone Box in Llanfrechfa – solar power to be investigated for lighting. Clerk to contact Llanfrechfa Village Association to determine if anything else needs to be done to the phone box.
	2. Resident contacted Cllr Matthews in relation to planning permissions and adherence to regulations of a build near to her residence – Clerk to contact Torfaen Planning Department
	3. Mrs Doreen Mountjoy has recently passed away and given her long life, Clerk has been asked to contact relatives to determine if they would be willing for the Council to include mentioning Mrs Mountjoy on websites and social media.
	4. Cllr L Morgan enquired as to whether it would be possible to encourage residents to come forward if they require support through lockdown and restrictions on travel. If anyone would like some form of contact for whatever reason, please contact Clerk on 07789 640709 in the first instance and we will ensure that you have support according to your needs. All contact will be in the strictest confidence.
7. Correspondence

Noted

**The date of the next Monthly Meeting 9th November 2020 (Virtual meeting)**

Meeting Closed at 8:20pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

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Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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