**Ponthir Community Council**

**Minutes of the Meeting**

**14th September 2020**

**In accordance with;**

Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

1. **Present:**  Cllr Paul Davies (Chair), Cllr Ian Danaher (Vice-Chair), Cllr Peter Matthews, Cllr Stuart Bailey, Cllr Lorraine Morgan
	1. Clerk: Karen Kerslake
2. **Apologies:** Cllr Ryan-Scales
3. **Declarations of Interest**
	1. None
4. **To consider matters raised by members of the public present (N.B. Such matters will be reported upon by the clerk at the next meeting, where appropriate)**
	1. Various trees in the village and Torfaen Tree Policy – Clerk to contact Cllr Huw Bevan to take forward with Torfaen County Borough Council. Residents have been contacted to update.
	2. Removal of play equipment from Barnfield – Clerk to contact TCBC to determine if any of the equipment can be repaired.
	3. Speeding in the village – Clerk has replied to the resident to explain that this matter has been brought to the attention of the Safety Camera Partnership. Alternative methods of traffic calming are being explored.
5. **To receive a police report**

Quarterly report to be prepared for next meeting - Clerk

1. **Approve the minutes of the last meeting**
	1. Proposed, Cllr Stuart Bailey
	2. Seconded, Cllr Peter Matthews
2. **Matters arising from last meeting/items for next meeting**.
	1. Drains/Flooding/Potholes – Drain survey will be available at end of September. Clerk to chase TCBC for the next meeting in October.
	2. Community Gardens – three contractors contacted for expressions of interest. Terms of lease for the land with TCBC to be brought forward to next meeting.
	3. Clerk has contacted Magor Community Council for information around their recent project, re model contracts and commissioning.
3. **Torfaen Council Tree Policy**

Council observed that the tree policy provided by Torfaen Council in relation to cutting of trees and general activity to keep growth in check requires some clarification around effectiveness and what this means to residents. Clerk to contact Cllr H Bevan to take forward as the locally elected councillor for the Llanyravon South Ward.

1. **Community Gardens/Planters**

Covered under matters arising.

1. **Finance and Accounts**
	1. Balance at bank – Noted
	2. To note standing orders/direct debits – Noted
	3. Cheques paid – Noted and approved
	4. Bank account signatories update in progress
	5. Clerk to obtain debit card and set up online banking. – both completed
2. **Consultations- Planning Applications**
	1. No observations in respect of applications received
3. **Remembrance Sunday**
	1. Clerk to order wreaths and determine what services are to be held in the area.
	2. Cllr Davies will attend Ponthir Baptist Church/Cllr Danaher will attend All Saints, Llanfrechfa
4. Any other business
	1. Newsletter – Cllr Bailey to pass on name of printer used previously to Clerk.
	2. Clerk will obtain quotes for the newsletter due out in October.
	3. Cllr Morgan to ask WI for an update and provide a bio plus information on the Gwent Citizen Panel
	4. Laptop to be purchased – Cllr Davies to advise and authorise.
	5. Full Zoom account to be purchased to enable longer meetings –Clerk
5. Correspondence

Noted

**The date of the next Monthly Meeting 12th October 2020 (Virtual meeting)**

Meeting Closed at 7:40pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07971948351 E-Mail/ E-bost: clerk@ponthircommunitycouncil.gov.uk