**Ponthir Community Council**

**Minutes of the Meeting**

**13th September 2021**

Held at PSCC, Ponthir at 7pm

1. **Present:**  Cllr Ian Danaher (Chair), Cllr L Morgan (Vice Chair), Cllr Ryan-Scales, Cllr S Bailey, Cllr M. Leighton, Cllr Peter Matthews

Clerk: Karen Kerslake

**Members of the public present**

* 1. J. Parfitt, PSCC

1. **Apologies:** M. Barrell
2. **Declarations of Interest**
   1. None

1. **Matters Raised by Members of the Public**
   1. None
2. **To approve the minutes of the previous meeting** – 12th July 2021
   1. Proposed Cllr Bailey
   2. Seconded Cllr Ryan-Scales
3. **Matters Arising from Last Meeting**
   1. Complaint to Torfaen County Borough Council in relation to,
      1. Tree maintenance
      2. Drainage
      3. Communication on proposed Local Development Plan and the suggestion of 1200 houses at Llanfrechfa Grange. Clerk to confirm receipt by TCBC – Deferred until next meeting.
   2. Speeding in Ponthir – Deferred until next meeting.
   3. Police attendance at a future meeting – Local Inspector will attend Clerk to send dates.
   4. SWALEC – Charges are rising. Clerk to cease line and then make a complaint to Ombudsman around lack of response from SWALEC. Cllr Matthews to confirm that the light is not currently operating. Solar lights to be installed.
   5. Community Garden – Clerk to resend schedule received from a potential contractor in a different format as there have been difficulties opening the document.
   6. Magazine articles – Clerk to circulate what we have in leaflet format in between meetings for all to agree. Pictures needed from Ponthir House Prince of Wales visit for newsletter – Clerk to speak to landlord. Information required on Bonfire Night event at PSCC – Clerk to source from representative. Cllr Leighton to provide a bio and picture for the newsletter by next meeting.
   7. Communications – Promotion at events purchase some banners or pop-ups for use. Promote via Torfaen Comms Dept.
   8. Christmas Lights – Connections have been installed on lamp posts awaiting confirmation of installation dates. Clerk has requested installation of Christmas lights on 2nd or 3rd December.
   9. PSCC Proposal – John Parfitt outlined a brief proposal on costs for burying cables and removing the transformer. After discussion it was decided that this could not be supported in total, but a contribution of £1,000 could be made.
   10. Christmas Tree and winter fayre – Two trees to be sited in the village, one at the usual spot by the community hall and another on ground to the rear of PSCC. Must be thirty feet above ground this year. Lights to be retrieved from contractor and trees ordered. Breakfast with Santa to be considered – Cllr Leighton to contact to see if he is available. John Parfitt confirmed Ponthir school and nursery are interested in involvement. Date proposed as after school on 3rd December for lighting of trees etc., winter fayre. More details needed to progress. Clerk to organize with PSCC representatives.
   11. Benches in Ponthir – Deferred until next meeting.
   12. Wildlife Pond – Discussion took place around development of the bid for rewilding the edges of the sports area and further meetings/discussions will take place between PSCC and Community Council.
   13. Bath trip will not be going ahead due to uncertainty around Covid restrictions. An alternative may be considered in 2022
   14. Letter to resident relating to speeding – completed
   15. Plaque to commemorate the visit of HRH to Ponthir House – Clerk to arrange
   16. Cleaning of bus stops and bin.- Cllr Danaher will arrange for contract to start. Clerk will put up bus time tables once initial clean has been completed.
   17. Greening requests to Torfaen Street Scene – all completed
   18. Memorial Stone in Ponthir Church for rememberance. – Clerk will contact Church committee to discuss.
   19. Relocation of filing cabinets - Completed
4. **Finance and Accounts**
5. Balance of Direct Plus Account – Noted
6. Cheques/Online payments made - Noted
7. To Note Standing Order/Direct Debit Payments – Noted
8. Accounts to Wales Audit Office - Noted
9. **Planning Permissions**

5G mast application for corner of School Close. Clerk to ask residents on social media for ideas on alternative locations – to be returned to TCBC Planning Dept by 30th September 2021.

1. **Any other business**
   1. Remembrance poppies for lamp posts have been ordered and will be put on posts . Poppies will be installed 28/10 and will be taken down on 14/11. One or two extra to be ordered for outside PSCC. – Cllr Danaher
   2. Wreaths to be ordered by Clerk.
   3. Problems receiving emails from TCBC – solutions to be explored by Clerk.
2. **Correspondence** 
   1. Noted

**The date of the next Monthly Meeting and Annual General Meeting 11th October 2021 at PSCC**

Meeting Closed at 9:03pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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