**Ponthir Community Council**

**Minutes of the Meeting**

**12th July 2021**

Held at PDCC, Ponthir at 7pm

1. **Present:**  Cllr Ian Danaher (Chair), Cllr L Morgan (Vice Chair), Cllr Ryan-Scales, Cllr S Bailey, prospective Cllr M. Leighton

Clerk: Karen Kerslake

**Members of the public present**

* 1. None
1. **Apologies:** P. Matthews, M. Barrell
2. **Declarations of Interest**
	1. None

1. **Matters Raised by Members of the Public**
	1. None
2. **To approve the minutes of the previous meeting** – 14th June 2021
	1. Proposed Cllr Bailey
	2. Seconded Cllr Ryan-Scales

To approve the minutes of the AGM – 14th June 2021

1. Proposed Cllr Bailey
2. Seconded Cllr Danaher
3. **Crime and ASB Report**
	1. Report was delivered to council – incidents in the area are very low. CSO Caitrin Cox to be invited to a future meeting.
	2. Cllr Morgan has information which will be useful for the website around domestic violence and will pass to Cllr Barrell for uploading.
4. **Matters Arising from Last Meeting**
	1. Flooding/Drains/Potholes/Trees – Complaint to be lodged with Torfaen County Borough Council in connection with,
		1. Standards of service
		2. Communication with Council and residents around complaints and reports
	2. Speeding in Ponthir – Resident has written to the Chief Constable of Gwent Police. Clerk will write to thank her for making us aware of her correspondence

Torfaen Highways Dept have agreed to allow an update of speed signage – Clerk to circulate options before next meeting.

* 1. SWALEC – Clerk informed the meeting that nothing had been received other than an acknowledgement
	2. Local Development Plan – nothing received from Torfaen – to be added to the complaint at a.
	3. Community Garden – Clerk has forwarded the only written quotation received to Henrietta Lucas of TCBC to see if costs can be reduced in the line itemization. Clerk to chase to determine progress.
	4. Magazine articles – Clerk to circulate what has already been done for the September meeting. More articles to be considered, HRH visit to Ponthir House, Bath Trip etc.
	5. Christmas Lights
		1. Council agreed to purchase connections for nine lights throughout the village and ten lights to be purchased. – In progress
		2. Clerk to write to M. Bowen about lights in Llanfrechfa village as LVA hasn’t responded to contact – there is the possibility of solar lights. Clerk will drop a letter in to Cllr Barrell who regularly passes M. Bowen’s address. – completed – no response to date
		3. New stock catalogue to be obtained. Ponthir Junior School will also be asked to consider designs for recommendation. Completed, Clerk circulated the designs chosen by the pupils at the meeting
		4. Storage needs to be progressed – Cllr Danaher has identified a location and will progress with owner.
	6. Wildlife Pond – Suggestions have been made to site the pond at the sports field. This will assist with drainage. TCBC to be contacted again for assistance – Clerk informed all present that One Voice Wales has a dedicated officer who can assist and a meeting is to be set up between member of the Community Council, PDCC and One Voice Wales dedicated officer.
	7. Cllr L Morgan to forward list of tasks including, maintenance of planting to Cllr Ryan-Scales who will approach the resident.
		1. Resident is not available to do work until February 2022 – to revisit after Christmas 2021
	8. Proposal around more benches to be purchased cost of benches available and types – Clerk for September meeting and include possible sites, river, Candwr Park, Barnfield to include in an Active Travel map when completed.
	9. Cllr H Bevan to be sent dates of future meetings. - Completed
	10. Cllr Ryan-Scales to look at cost/organization of annual Bath trip.
1. **Finance and Accounts**
2. Balance of Direct Plus Account – Noted
3. Cheques/Online payments made - Noted
4. To Note Standing Order/Direct Debit Payments – Noted
5. Q1 Bank Reconciliation - Agreed
6. **Planning Permissions**

No objections noted.

1. **Any other business**
	1. Bus stops and bins require cleaning – Cllr Danaher to approach company that have been working in Oaklands.
	2. Planting on top of bus stops – Clerk to approach TCBC for information
	3. Clerk to contact TCBC about the grass overgrowth around the planter in School Close and the bench between the Farm Shop and Gate. If there isn’t an immediate response, Clerk will contact Acorn within 5 days.
	4. Clerk has contacted TCBC around weed control in Ponthir and surrounding areas.
	5. Clerk to contact TCBC around cutting back of hedges between Ponthir and lower Llanfrechfa – when is this next scheduled for?
	6. Consult with the proprietor of the Ponthir House to ask if he would like a plaque to commemorate the visit of HRH Prince of Wales to the establishment – Clerk to progress
	7. Poppies have been ordered in the amount of £300 to be installed and taken down by same supplier nearer to Remembrance Sunday. Payment nearer the date. Cost approved by Clerk under delegated expenditure in Financial Standing Orders.
	8. Clerk to order wreaths for Remembrance Sunday in September.
2. **Correspondence**
	1. Noted

**The date of the next Monthly Meeting and Annual General Meeting 13th September 2021 at PDCC**

Meeting Closed at 8:35pm

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

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Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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