**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 10th October 2022**

PSCC, Ponthir

@ 7pm

1. **Present:**  Cllr Ian Danaher (Chair), Cllr S Bailey, Cllr L Ryan-Scales, Clr M Leighton **Also Present** John Parfitt Secretary PSCC

**Clerk:** Clare Danaher

1. **Apologies:** Cllr L Morgan, Cllr M Barrell Cllr P Matthews, and Karen Kerslake
2. **Declarations of Interest:** None

1. **Matters Raised by Members of the Public:** Hafod Closepath sign. **Action:** Clerk to write to Torfaen CBC to have it replaced. Condition of Bus Shelters. Council agreed to the one by the Star Inn being cleaned as a test. **Action:** Chair to ask previous contactor to clean one shelter, with a view to having the other six cleaned in 2023. General village tidy up. Clerk has had several complaints about state of village from residents. **Action:** Cllr Matthews to purchase strimmer. J Parfitt gave update on groundworks at PSCC. Lighting around access points to the club to be improved. **Action:** Clerk to report two non-working streetlights in School Close to TCBC. Resident tripped on main Ponthir Road. **Action:** Clerk to forward email and photos to TCBC.
2. **To approve the minutes of the previous meeting** – 12th September 2022
   1. Amendments to minutes: Cost of siting benches should read £1500 and not £1250.
   2. Proposed Cllr Bailey.
   3. Seconded Cllr Ryan Scales.
   4. Minutes were signed and dated by Chair as an accurate record of the meeting.
3. **Matters Arising from Last Meeting**
   1. **Speeding signage in Ponthir** – Clerk has established that the sign as you enter Ponthir from Cwmbran is broken, and the one as you enter the village from Caerleon needs repairing. TCBC have given a quote of £4000 to replace the broken one and have confirmed that they will repair the other one. **Action:** Clerk to go back to TCBC and ask whose responsibility it is to replace it, as TCBC put them up originally.
   2. **Benches –** C. Mellen sited four benches as per TCBC plan, with the two benches earmarked for School Close awaiting PSCC works to be completed.
   3. **Christmas 2022 –** Enerveo have acknowledged that last year’s lights will be up for Christmas 2022. Planning for Llanfrechfa lights 2023 is in hand, with lamppost conversion work scheduled for next Spring.

Christmas tree to be purchased again for All Saints Church and Chris Mellen to quote for this and two village trees as per 2021. Cllr Leighton to continue to update on Christmas Event at PSCC on 2nd December 2022. Council agreed up to £500 if needed by Cllr Leighton to proceed with arranging the fair. J Parfitt confirmed that the Community Café would provide sweets as per last year.

* 1. **Hall Committee update –** deferred to November meeting.
  2. **General Contractor/strimmer purchase –** Estimate for strimmer has been provided, Council agreed to purchase. **Action:** Cllr Matthews to purchase. Clerk to continue to see if we can find a village contractor/ handyperson.
  3. **Bath Trip–** Coach deposit paid £50. Poster to be provided for noticeboards. **Action:** Cllr Ryan-Scales to progress.
  4. **Website Update-** Chair has received a quote of £1200 to provide Council with a brand-new website. Council agreed for Cllr’s Danaher, Bailey and Barrell to look at our existing website before proceeding any further.
  5. **Village Planters-** Winter planters will be completed by existing contractor as previously agreed. **Action:** Clerk to continue talks with Walled Garden and C Mellen re spring 2023 planters.in village.
  6. **Newsletter-: Action:** Clerk to finalize, passing to Cllr Bailey for proof reading, prior to going to print.
  7. **Poppies 2022-**Poppies are to be included in Llanfrechfa this year. **Action:** Clerk to finalize with British Legion, obtain update re memorial stone and order two wreaths for All Saints and Baptist Chapel.

1. **Progress on Matters Outstanding with TCBC**
   1. Wellbeing – Rebecca Smith will be attending our December 2022 to update.
   2. Oaklands trees – Some work has been completed and is ongoing. **Action:** Clerk to provide update at November meeting.
   3. Drainage works. – **Action:** Clerk to contact TCBC for update.
   4. Additional crossing in village. **Action:** Clerk to progress with TCBC.
   5. Afon Lwyd Greenway Plan – Forwarded to TCBC

1. **Finance and Accounts**
2. Balance of Direct Plus Account – Noted
3. Cheques/Online payments made - Noted
4. To Note Standing Order/Direct Debit Payments – Noted
5. **Planning Applications** None
6. **Any other business**
   1. None
7. **Correspondence** 
   1. Noted

**The date of the next Meeting 14th November 2022. Venue PSCC at 7pm**

Meeting Closed at 8.30pm

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A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

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Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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