**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 14th November 2022**

PSCC, Ponthir

@ 7pm

1. **Present:**  Cllr I Danaher (Chair), Cllr L Morgan, Cllr S Bailey, Cllr L Ryan-Scales, Cllr P Matthews. **Also, present** K Kerslake and C du Plessis. **Clerk:** Mrs C Danaher
2. **Apologies:** Cllr M Barrell and Cllr M Leighton
3. **Declarations of Interest:** None
4. **Matters Raised by Members of the Public:** Resident attending the meeting asked about VOP telephones planned rollout in 2025. She was concerned about this due to poor internet signal in Ponthir. **Action:** Clerk to contact Openreach to find out more.
5. **To approve the minutes of the previous meeting** – 10th October 2022

Proposed Cllr Bailey.

Seconded Cllr Ryan Scales.

Minutes were signed and dated by Chair as an accurate record of the meeting.

1. **Matters Arising from Last Meeting**
	1. **Speeding signage in Ponthir** – TCBC have confirmed they installed the signs but have no money to replace the broken one. **Action:** Clerk to go back to TCBC to ask what their policy is on broken signs and to contact Cllr K Gauden to proceed on PCC’s behalf.
	2. **Christmas 2022 –** **Lights** – Ernervo confirmed the lights will be put up on Monday 28th November. **Action:** Clerk to arrange access for them and to find out daily electrical running costs.**Trees –** CR Mellen to purchase the three trees and install as per the agreed quotation. Cllr Mathews to install timer on village hall tree. **Fair –** Cllr Leighton confirmed to meeting via email that all was going to plan.
	3. **Hall Committee update –** Meeting agreed that Cllr Danaher replace Cllr Matthews as a Hall trustee under their new constitution in the interim period. The Hall now has a confirmed AGM date, December 6th at 6.45pm. **Actions -** Cllr Danaher to confirm his appointment with TVA and report on progress at the next meeting. Clerk to write to TVA re short time scales for the meeting.
	4. **General Contractor/Strimmer purchase –** Cllr Matthews confirmed he has purchased the strimmer but has yet to be delivered. The Council agreed for the Clerk to contact Mike Lyons regarding the old benches and entrance to School Close. **Action –** Council members to think of any other jobs to be carried out in the Spring.
	5. **Bath Trip –** Cllr Ryan - Scales confirmed 37 places have been sold. She will share again on Open Caerleon and Clerk to share again on our Facebook page.
	6. **Website Update –** Cllr’s Danaher and Bailey have spent time updating our current website. **Action –** Cllr Danaher to finalize work outstanding.
	7. **Planters in Village –** Winter planting completed. **Action –** Clerk to write to Acorn Services regarding planters in the Spring.
	8. **Newsletter –** All distribution completed and meeting agreed to contribute £100 to the Guides and Brownies Christmas party to thank them for all their hard work in delivering. Thanks also to the Siebert’s and PSCC for helping too. Many favorable comments regarding the Newsletter received from residents.
	9. **Footpath Sign -** Clerk has established with resident where the sign used to be.An email has been sent to TCBC to take forward.
	10. **Bus Shelters –** Contractor has been asked to clean the bus shelter by the Star Pub as a test. Clerk has taken before photos. **Action –** Further bus shelter cleaning to be discussed at February 2023 meeting.
	11. **Streetlights School Close –** Lights repaired after Clerk reported to TCBC.
	12. **Ponthir Road Drain Cover –** TCBC checked cover and confirmed with photos that it’s not high enough to be repaired. Resident informed and he’s pursuing a claim with TCBC.
	13. **Plaque James Ball Cyclist –** James is keen to meet members of the council and present us with a jersey for display in the village. Action – Clerk to liaise with James’s parents.
	14. **Armed Forces Day** – Cllr Danaher attended and signed the covenant on our behalf. Discussions took place as to where to locate it. **Action –** Clerk to speak to both village churches.
	15. **Community Facilities Meeting –** Chair and Clerk attended as guests to understand PSCC’s” Vision” for the future.
2. **Progress on Matters Outstanding with TCBC**
	1. Wellbeing – Rebecca Smith, Dave Leech and Karl Gauden will be attending our December meeting with an update and plans to move forward.
	2. Oaklands trees – Clerk has confirmed that additional work will be completed when weather improves.
	3. Drainage works – Candwr Brook House, work completed.
	4. Additional crossing in village - No further action until update on cycle path received.
3. **Finance and Accounts**
4. Balance of Direct Plus Account – Noted
5. Cheques/Online payments made - Noted
6. To Note Standing Order/Direct Debit Payments – Noted
7. **Planning Applications** None
8. **Any other business**
	1. Budget for 2023/24 - Provisional discussion aided by K Kerslake Priorities and figures will be confirmed after wellbeing meeting in December. Potential Facebook survey to be called out in the new year.
	2. Cllr Ryan – Scales asked if minutes could be printed on both sides.
	3. Council Procedures – Cllr Bailey to review and report back at next meeting.
	4. WAG Community Council review regarding expenses. Meeting agreed that if anyone wants more information, they should contact the Clerk.
	5. Clerk to look at outstanding member training and agenda at next meeting.
	6. Meeting agreed for Clerk to join SLCC (Society of Local Clerks) as soon as possible.
	7. Ponthir Boules Club – Grant application received. After much discussion, Council felt they could not support at this time.
9. **Correspondence**
	1. Noted
10. **The date of the next Meeting 12th December 2022. Venue PSCC at 7pm**
11. Meeting Closed at 9pm
12. This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)
13. A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.
14. Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.
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