**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 9th January 2023**

Baptist Chapel, Station Road, Ponthir

@ 7pm

1. **Present:**  Cllr I Danaher (Chair), Cllr L Morgan, Cllr S Bailey, Cllr L Ryan-Scales, Cllr P Matthews. Cllr M Barrell, Cllr M Leighton. **Also, present** Mr A Hunt and Mrs S Hunt Ponthir Residents **Clerk:** Mrs C Danaher
2. **Apologies: None**
3. **Declarations of Interest:** None
4. **Matters Raised by Members of the Public:** None
5. **To approve the minutes of the previous meeting** – 12th December 2022

Proposed Cllr Morgan

Seconded Cllr Ryan Scales

Minutes were signed and dated by Chair as an accurate record of the meeting.

1. **Matters Arising from Last Meeting**
	1. **Christmas Lights 2023** Clerk obtained a new quote from Enerevo re specific lamp posts and lights in both Ponthir and Llanfrechfa to be considered for 2023. The cost of installation of lights in Llanfrechfa is £3382.50 and Ponthir £6495. The Council unanimously agreed to fund the Llanfrechfa lights for 2023 (3 Lamp posts) and up to £4000 (4 lamp posts) for Ponthir. **Action:** Clerk to instruct Everveo to undertake work and help suggest which new lamp posts in Ponthir are suitable to be converted. Clerk to investigate quotes for a metal tree. A Councilor also suggested planting a Christmas tree adjacent to Candwr Park.
	2. **Hall Committee update –** Cllr Danaher gave a summary of the recent activity since the Special General Meeting. Lots of work to be done, no permanent Manager appointed currently, but many bookings and classes already in the diary for 2023. Warm Hub started on Wednesdays and Fridays, with new Tai Chi and Line dancing classes starting soon. Cllr Morgan to help at the venue on Wednesdays. Possible funding available to support the Warm Hub initiative
	3. **General Contractor Update-** Contractor has started on a general tidy up of the village, cutting grass and treating both benches and planters to remove all green mold. Further work to be undertaken when the weather improves.
	4. **Council procedures and Website.** Council procedures on the website still need to be reviewed. **Action: -** Cllr Bailey to report on progress at February meeting. HCI Data, our webhost, is currently reviewing our website, with updates almost complete. **Action: -** Cllr Danaher to speak to HCI Data and take whatever action is needed to get the website up and running efficiently. Any member of the Council/Clerk can access the website and post appropriate data.
	5. **Bus Shelters and Bus stops –** All remainingbus sheltersare due to be cleaned by the end of January. No progress on new bus stop signs from either Torfaen or Newport Councils. **Action-** Cllr Matthews to contact Newport Transport and report on progress at the next meeting.
	6. **Budgets 2023 -** Clerk has informed TCBC of 2023/24 precept. 2023/2024 budgets were circulated and discussed by Council. These have now been adopted by Council for the next financial year. Proposed Cllr Barrell, seconded by Cllr Matthews. **Action: -** Clerk to enquire from One Voice Wales if multiple elections would incur additional costs for the Council.
	7. **Marque Lettings -** One of our Marques was borrowed by a resident over New Year for a function. This raised several issues which has led to a more formal lettings policy to be drawn up. **Action all: -** Please look at the policy by the next meeting prior to formal adoption.
	8. **Meeting dates 2023 –** Dates were agreed for 2023. **Action:** - Clerk to type up list and distribute to Council and display on both notice boards.
	9. **PSCC Presentation** – Council agreed for the presentation to take place at our February meeting. **Action: -**  Clerk to inform PSCC and formally agenda for the meeting.
2. **Progress on Matters Outstanding with TCBC**
	1. Wellbeing – R Smith and E Davies-Mackintosh have compiled a draft village survey which they will produce and deliver, with our help, to residents. Its purpose is to gain views on what people would like to see happen in the village. **Action: -** All Councillor’s to review the document and pass any comments back to the Clerk. Chair and Clerk met Cllr Anthony Hunt, TCBC Leader, and Dave Leech, in December, to discuss the role of the Council in the Community for the future.
3. **Finance and Accounts**

 a. Balance of Direct Plus Account – Noted **Action: -** Clerk to check which Microsoft 365 we have.

 b. Cheques/Online payments made - Noted

 c. Standing Order/Direct Debit Payments – Noted

1. **Planning Applications -** Byways Ponthir **Action: -** Clerk to obtain further information on this application and circulate to Councillors.
2. **Any other business**
	1. Council usage of Village Hall. **Action: -** Cllr Danaher to provide more information at next meeting.
	2. Candwr Park Bin Repair - **Action: -** Clerk to forward photo to TCBC or our village contractor.
	3. Council Register of Interests - **Action: -** Completed.
	4. Meeting Venue 2023 - **Action: -** Clerk to investigate.
3. **Correspondence**
	1. Noted
4. **The date of the next Meeting is 13th February 2023 at 7pm. Venue TBC.**
5. Meeting Closed at 8.25pm
6. This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)
7. A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.
8. Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.
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