**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 3rd April 2023**

PSCC School Close, Ponthir

@ 7pm

1. **Present:**  Cllr I Danaher (Chair), Cllr S Bailey, Cllr P Matthews, Cllr L Morgan, Cllr M Leighton.

**Also present: Clerk:** Mrs C Danaher. C Genever-Jones, K Jenkins, N Bennett and A Margrie (**All TCBC)**

1. **Apologies:** Cllr L Ryan-Scales and Cllr M Barrell.
2. **Declarations of Interest:**  None.
3. **TCBC Matters:** C Genever-Jones outlined the Welsh Government Community Review which takes place every ten years. TCBC are now drafting terms of reference and recommendations will be made at a later date. K Jenkins presented on TCBC’s new Digital Strategy. N Bennett and A Margrie spoke about the proposed changes to Waste Services in Torfaen.
4. **To approve the minutes of the previous meeting** – 3rd March 2023.

Proposed - Cllr Bailey.

Seconded - Cllr Matthews.

Minutes were signed and dated by Chair, as an accurate record of the meeting.

1. **Matters arising.**
	1. **Council Procedures –** The Clerkconfirmed that the Review was still ongoing, and Councilors were happy with this. **Action: -** Clerk to again update members on progress at the next meeting.
	2. **Training -** Cllr Morgan kindly agreed to take on the role of training opportunities for all Councilors. **Action:** Clerk to speak to OVW to see what courses have been undertaken by Councilors in the past.
	3. **Community Council Events -** The Chair and Clerk attended a recent briefing by the Army Engagement Team. The Clerk confirmed she will be attending a meeting of all Clerks in Torfaen on April 14th.
	4. **Newsletter -** The Clerk confirmed that the Newsletter will be looked at following completion of VAT Return and Accounts being finalized. Cllr Morgan agreed to write an article to be sent to the Clerk as soon as possible. Entries now closed for Photographic Competition. **Action:** Clerk to contact Cllr Barrell regarding his Cricket article for the Newsletter.
	5. **Debris in River –** Cllr Bailey confirmed trolley has now been washed down the river and orange panel is still to be collected by TCBC. **Action: -** Clerk to chase TCBC.
	6. **Park Fence Update –** Cllr Leighton confirmed that she is waiting for further news from Cllr K Gauden. **Action: -** Ongoing.
2. **To consider matters raised by members of the Public.** None
3. **To consider and discuss items.**
4. **Christmas Fair –** Cllr Leighton confirmed she already has 15 stalls booked for the Fair on Sunday 26th November. Profits will go to Salvation Army, Ponthir VC School and St David’s Hospice.Considerationwill be given nearer the time regarding the Community Councilhaving a stall.  **Action: -** Cllr Leighton to update at the next meeting.
5. **20 MPH Village Speed Limit -** The Clerk shared examples of stickers that could be purchased in advance to promote the village speed limit change in September**.** The Council decided not to purchase any stickers to promote the WAG campaign.
6. **PSCC Developments and Planning -** PSCC are holding a Community Meeting on April 11th to discuss their latest proposals for changes at the Club.
7. **Ponthir Litter Pick -** Organized by Cllr K Gauden on 5th April at 9.30am.
8. **Memorial Stone Dedication -** Herbert’s confirmed that the stone is ready to be sited. **Action:** Clerk to liaise with Military, Chapel, and Herbert’s.
9. **Finance and Accounts -** Balances and all transactions noted. Confirmation of overpayment to TCBC. A credit of £603.61 pending.
10. **Planning Applications –** Llysbrechfa House, Church Road, Llanfrechfa. Noted.
11. **Any other business -** Accountswill be completed and passed to the Internal Auditor over Easter. Clerk confirmed she had not received the Coronation Coins from Cllr Ryan Scales. Still no invoice from Royal Mint. Clerk needs to compile a new Asset List for the Audit Return, as last years cannot be found. Council agreed to cancel Zoom subscription as no longer needed.
12. **Correspondence -** Noted
13. **The date of the next Meeting is Tuesday 9th May 2023 at 7pm. This Meeting will include the Council AGM. Venue PSCC School Close Ponthir. Please note this meeting is one day later due to the Coronation.**
14. Meeting Closed at 9.00pm
15. This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)
16. A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.
17. Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.
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