**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 12th June 2023**

PSCC School Close, Ponthir

@ 7pm

1. **Present:**  Cllr I Danaher (Chair), Cllr S Bailey, Cllr L Ryan-Scales. Cllr P Matthews,

 **Also present: Clerk to the Council** Mrs C Danaher.

1. **Apologies:** Cllr M Leighton. **One Voice Wales Training Course:** Cllr L Morgan. ProposedCllr Ryan-Scales, Seconded, Cllr Danaher.
2. **Declarations of Interest:**  None.
3. **To consider matters raised by members of the Public:** None
4. **To approve the minutes of the previous meeting** – 9th May 2023.

Proposed - Cllr Ryan-Scales

Seconded – Cllr Bailey.

Minutes were signed and dated by Chair, as an accurate record of the meeting.

1. **Matters arising.**
	1. **Council Procedures –** Model Standing Orders were sent to Councilors prior to the meeting. No amendments were needed, and they were formally ratified. Proposed Cllr Matthews, Seconded Cllr Ryan-Scales. **Action: -** Cllr Danaher to now complete Policy Audit by next meeting.
	2. **Training –** InCllr Morgan’s absence, on a training course, this item now held over to next meeting.
	3. **Community Council Events –** The Clerk confirmed that she and Cllr Morgan had attended a full Council Meeting in Blaenavon.
	4. **Newsletter -** The Clerk confirmed that the Newsletter is now in print and hopes it will be ready to be delivered by the beginning of July. **Action: -** Clerk to contact Brownies regarding delivery.
	5. **Christmas Fayre-** In Cllr Leighton’s absence, Clerk confirmed that plans for the Fayre are progressing well. **Action: -** Cllr Leighton to update at next Meeting.
	6. **Memorial Stone Update –** Clerk confirmed that the stone is being updated to acknowledge the Community Council’s involvement. The council agreed that the stone, once sited, should be dedicated with a service. **Action: -** Clerk to contact the Military for a possible Saturday morning in September/ October.

 g, Ma**tters raised by members of the public at the May Meeting-** The Clerk visited Mr. Williams the day after our May Meeting and clarified points raised re the Gas Board and Virgin works in the Village. Cllr Ryan-Scales had met Mr Williams subsequently, and he was very happy with the prompt feedback.

1. **Civility and Respect Pledge-** Clerk showed Certificate to Councillors, with a copy placed on the wall at PSCC. **Action: -** All Councillors need to complete Code of Conduct training.
2. **Terms of Reference Review TCBC-** Document sent to all Councillors prior to meeting and there were no questions raised. Review is now at consultation stage.
3. **Planters-** Clerk has organised a team of waterers in the village, Clerk to put a thank you out on social media.
4. **Council Allowances 23/24-** Only one member has emailed the Clerk regarding allowances. **Action: -** Clerk to issue payments prior to next meeting.
5. **Retrospective Acceptance of Declaration of Office-** These are all now signed, and with the Clerk, to complete Council records.

 **7. To consider and discuss items.**

* 1. **Apologies for Absence–** The Council agreed to adopt formal confirmation of absence.
	2. **Zoom Account –** Due to new Standing Orders, a hybrid meeting must be offered. **Action: -** Clerk to see if Teams is a cheaper alternative.
	3. **Christmas Lights-** Costs are £840 plus VAT for three new sockets in Ponthir, and the same for Llanfrechfa. New Lights are approximately £250 plus VAT. Cllr Matthews proposed we complete all works in Llanfrechfa, and purchase six new lights, three colored to integrate with existing white lights in Ponthir. Seconded Cllr Danaher **Action: -** Cllr Danaher to contact Enerveo to complete installation work in Llanfrechfa. Clerk to research new lights purchase.
	4. **Blaenavon CC Meeting-** Clerk circulated for reference, Agenda and Minutes of the meeting attended by her and Cllr Morgan.
	5. **Election-** Council is aware of a contested Election. The Clerk gave out polling cards for delivery. This is to save on the significant cost of postage. Cllr Bailey asked if once elected, is the new Councilor a member for a set time? **Action: -** Clerk to contact CGJ at TCBC for clarification.

 **8. Finance and Accounts -** Balances and all transactions noted.

 **9. Planning Applications –** None.

 **10. Correspondence -** Noted

 **11. The date of the next Meeting is Monday 10th July 2023 at 7pm. Venue PSCC.**

 **12.**Meeting Closed at 7.45 pm.

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