**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 11th September 2023**

PSCC School Close, Ponthir

@ 7pm

1. **Present:**  Cllr I Danaher (Chair) Cllr L Ryan-Scales, Cllr L Morgan.

 **Also present: Clerk to the Council -** Mrs C Danaher. Resident - Mr M Bradley.

1. **Apologies:** Cllr P Matthews, Cllr P Buffery and Cllr M Leighton. These were accepted by Members present. Cllr Bailey, due to ill heath, has asked for a leave of absence. Members unanimously agreed for Cllr Bailey to take as long as was needed for his recovery.
2. **Declarations of Interest:**  None.
3. **To consider matters raised by members of the Public:** Grass area Candwr Park - Mr M Bradley attended the meeting again, to discuss his concerns about the Candwr Park grass area. This matter has now been passed to Cllr Gauden and TCBC. **Action: -** Clerk to contact Cllr Gauden. Mr Bradley left the meeting at 7.10pm.
4. **To approve the minutes of the previous meeting** – 11th July 2023.

Proposed - Cllr Morgan.

Seconded – Cllr Ryan-Scales.

Minutes were signed and dated by Chair, as an accurate record of the meeting.

1. **Matters arising.**
	1. **Bio-Diversity Plan –** Members were happy for Cllr Bailey to complete the policy when he can do so. **Action-** Clerk to talk with Cllr Bailey in this respect.
	2. **Training –** Cllr Morgan outlined the training template for all Councilors. It is each Councilors responsibility to keep this up-to-date and to let Cllr Morgan know which courses they have attended. Cllr Morgan will maintain records**. Action: -** Clerk to circulate the documentation to all Councilors and to be reviewed at the next meeting.
	3. **Christmas Fayre-** Cllr Leighton has confirmed to the Clerk that she has contacted stall holders to confirm their attendance. **Action: -** Cllr Leighton to obtain artwork for flyer distribution ASAP.
	4. **Memorial Stone Update –** Clerk confirmed that the stone is now in the churchyard, with final work to be completed in the next few days by Herberts. **Action: -** Clerk to talk with Caerleon British Legion, both village churches and Ponthir School regarding a dedication ceremony for the stone.
	5. **Election –** The Election is now complete following the election of Cllr Buffery. Members present thanked the Clerk for all her extra work in this respect.
	6. **Zoom Account –** Is now closed.
	7. **Grant Applications-** The following have been awarded grants of £200 - Friends of Ponthir CIW School, PSCC for Firework banners, Ponthir Tae Kwon Do Club and Chordis Caerllion. £400 has been awarded to Ponthir Village Hall to help fund a defibrillator case. **Action: -** Clerk to find out about courses to use a defibrillator.
	8. **Table Tennis Club-** Cllr Mathews confirmed that the Ponthir club will host a junior taster event. **Action:** **-** Clerk to establish next steps with Dave Leech TCBC.

 **7. To consider and discuss items.**

* 1. **Christmas Trees and Lights-** Clerk confirmed that three new lights for the village have been purchased within budget. Enerveo has carried out all the work on lamp posts in Lower Llanfrechfa to accommodate the new lights. Council agreed for one tree at the Village Hall, along with the usual small tree to be placed at All Saints. Members felt that the usual tree at PSCC would have little effect with the proposed building works starting in November. **Action: -** Clerk to again contact Chris Mellen to chase quote.
	2. **WAG/20mph Campaign -** Members were disappointed with the lack of any new signage in the village, with the 20mph coming into effect in six days. The Clerk has been in regular contact with both WAG and TCBC since January 2023. **Action: -** Clerk to email Dave Leech expressing both frustration and disappointment about the handling of the rollout.
	3. **Poppies -** Clerk confirmedthat the Poppies on the lamp posts will happen again this year with the continued help of Caerleon British Legion. A £350 donation was unanimously agreed. **Action: -** Clerk to order usual two wreaths for Remembrance Sunday.
	4. **RLDP -** TCBC have recently released a new plan/strategy for the area. Cllr Morgan suggested that Cllr Matthews takes this on as he has dealt with it previously. **Action: -** Clerk to contact Cllr Mathews, forwarding him the necessary documentation.
	5. **Meeting Venue -** Members agreed to continue using the PSCC until it closes in November. **Action: -** Clerk to contact John Parfitt re logistics and health and safety during the building works. Clerk also to enquire at both the Chapel and Village Hall as a backup plan.
	6. **Gwent Police.** Members felt it to be beneficial for a Police Officer visit to one of our meetings. We have not had a visit for several years. **Action: -** Clerk to contact Gwent Police.
	7. **Mick Morris Memorial Sporting Trust** - Chair and Clerk have attended a recent meeting and were asked for a member of Council to become a Trustee. Cllr Ryan-Scales kindly volunteered. **Action: -** Clerk to confirm with the Trust Cllr Ryan-Scales appointment.

**8. Finance and Accounts -** Balances and all transactions noted.

 **9. Planning Applications –** 6 Hafod Gardens Ponthir - tree pollarding, foliage lifting, removal of ivy,

 2 fellings and replacements - no comments made.

 **10. Correspondence -** Noted

 **11. Committee Reports**

 **a. Ponthir CIW Primary School**. - Cllr Ryan-Scales stated that the next meeting is 21st September 2023.

 **b. Torfaen County Association of Local Councils.** – Cllr Morgan was unable to attend the meeting

 due to internet issues.

 **c. Gwent Valleys Partnership. -** No meeting.

 **d. Ponthir Village Hall. –** No meeting.

 **e. PSCC. – John** Parfitt to attend October meeting with updates.

 **The date of the next Meeting is Monday 9th October at 7pm. Venue PSCC.**

 **AOB -** Members agreed to add to the Community Review document our wish to add Upper Llanfrechfa to

 PCC’s area. **Action: -** Clerk to email CGJ to confirm our thoughts.

 Meeting Closed at 8.00pm

 **This document is available on our website** [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

**A copy of this document could be made available in Welsh**. Please contact us on the telephone number or e-mail below.

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 Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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