**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 11th December 2023**

37 Oaklands Ponthir

@ 7pm

 **1. Present:**  Cllr I Danaher (Chair) Cllr P Buffery, Cllr L Morgan and Cllr L Ryan-Scales

 **2. Also present: Clerk to the Council -** Mrs C Danaher. S Williams **TCBC** and Mr M Bradley (**Resident**)

  **3. Apologies:** Cllr S Bailey, Cllr M Leighton, and Cllr P Matthews. – Apologies accepted, proposed Cllr

 Danaher, seconded Cllr Morgan.

 **4. Declarations of Interest:**  None

 **5. To consider matters raised by members of the Public.**

Mr Bradley, resident of Candwr Park wished to express his thanks for Council’s help in facilitating meetings with TCBC.

 Mr Willaims TCBC addressed members and outlined the three-year reporting proforma on Biodiversity. This plan is

 based on six objectives, with the next report due in December 2025. **Action: -** Clerk to look at the South East Wales

 Biodiversity Centre website and liaise with Cllr Morgan to re-visit our plan. Cllr Ryan-Scales to liaise with Ponthir CIW

 School to see if they can support this initiative. Clerk to also speak to Brownies and Guides with a view to them

 being involved.

 **6. To approve the minutes of the previous meeting** – 13th November 2023.

Proposed - Cllr Buffery

Seconded – Cllr Danaher

Minutes were signed and dated by Chair, as an accurate record of the meeting.

1. **Matters arising.**
	1. **Training –** CllrMatthewshas completed his Code of Conduct course.
	2. **Christmas Fayre –** Council wishes to acknowledge the efforts of Cllr Leighton in organising this excellent event for the village. Cllr Leighton will give a full update at the January meeting.
	3. **Christmas Trees and Lights** – Favorable comments from residents have been received.
	4. **RLDP -** Cllr Matthews has completed the review. No further action.
	5. **Defib Course –** Clerk now has an application form. Cllr Buffery confirmed the course could be held at the village hall at no cost. A**ction: -** Cllr Buffery to offer three available dates for the course to be held.
	6. **Email protocol –** Council agreed to adopt the email protocol. Proposed Cllr Danaher, seconded Cllr Morgan.The Clerk advised that once emails are changed, she will remove home addresses and telephone numbers from the website and replace them with new email addresses. **Action: -** All Councilors to send their new Council email address to the Clerk before the January meeting.
	7. **PCSO update –** Clerk reported that PCSO Walker is looking to run a police surgery at the village hall and will be having flyers printed with advice on scammers and online fraud.

**8. To consider and discuss items.**

* 1. **Dates and venue 2024 –** Clerk confirmed that the village hall is booked for our next six meetings. Meetings will continue to be on the second Monday of the month, except for the April meeting, which will be the third Monday due to Easter.
	2. **Budget/Newsletter-** It was agreed by Council to meet at 6pm, prior to the January meeting for a separate budget/newsletter discussion.
	3. **Community Review –** TheCommunity Review is now live, and Clerk circulated the TCBC survey for all members to complete. It has also been posted on our Facebook page for residents to complete. Council’s preferred option is for us to take in Upper Llanfrechfa which mirrors Cllr Gaudens ward.
	4. **Audit Wales –** Clerk confirmed that the audit for 22/23 has been signed off by Audit Wales. In 2024 we are due a full audit and Cllrs Buffery and Ryan-Scales offered to help the Clerk with this.
	5. **Dedication Ceremony Update –** Clerk has met with Captain Matthews of the Welsh Regiment. Ponthir Baptist Chapel will now be organising the final arrangements.

 **9. Finance and accounts-** Balances and all transactions noted.

 **10. Planning Applications –** None

 **11. Correspondence -** Noted

 **12. Committee Reports**

**Ponthir CIW Primary School**. – No meeting.

**Torfaen County Association of Local Councils.** – No meeting.

**Gwent Valleys Partnership. -** No meeting.

**Ponthir Village Hall. –** Lottery funding now secured to replace doors. The venue will require an increase in rental fees and bar prices in 2024. Clerk to liaise with Chair regarding damaged marquee.

**PSCC –** Club closes13th December for building work to start. Clerk to liaise with Chair regarding damaged

marquee.

**Mick Morris Memorial Sporting Trust-** No report.

 **The date of the next Meeting is Monday 8th January 2024 at Ponthir Village Hall.**

 Meeting Closed at 8.30pm

 **This document is available on our website** [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

**A copy of this document could be made available in Welsh**. Please contact us on the telephone number or e-mail below.

 Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

 Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

**Telephone/ Ffôn: 07454 988250 E-Mail/ E-bost:** **clerk@ponthircommunitycouncil.gov.uk**