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**5th February 2024**

**Dear Councillor,**

**You are summoned to attend the monthly meeting to be held on Monday 12th February 2024 @ 7pm at Ponthir Village Hall.**

**Should anyone wish to access the meeting remotely, please contact the Clerk, at least three working days prior to the meeting.**

**Press and public welcome.**

**Mrs. Clare Danaher Clerk PCC**

**Agenda**

1. **Present**
2. **Apologies for absence (To be agreed by Councilor’s present)**
3. **Declarations of Interest**
4. **To consider matters raised by the members of the public.**
5. **To approve the minutes of the meeting held on 15th January 2024**
6. **Matters arising**
   1. Defib course. (Cllr Buffery)
   2. Email protocol
   3. Precept and Budget formal ratification
   4. Dedication Ceremony
   5. Planters
   6. Clerks Contract
7. **To consider and discuss items.**
8. Election 2024
9. Quarterly bank reconciliation
10. Full Audit

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**8.Finance and Accounts**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Balance of Direct Plus Account as of 31st January 2024 **£9641.32** |  |  |  |  |  |  |

4 JAN 24 Microsoft 11.28

8 JAN 24 Adobe 19.97

8 JAN 24 SLCC 2024 Subscription 183.00

26 JAN 24 Clerk Phone 19.00

26 JAN 24 Torfaen CBC 805.00

29 JAN 24 HCI Data Ltd 16.80

29 JAN 24 Torfaen CBC 645.63

29 JAN 24 Enerveo Limited 2,503.87

**To note invoices paid and credits received – to 31st January 2024**

**9. Planning**

None

**10. To note correspondence received**

TCBC x 43

Others x 37

One Voice Wales x 17

Health Board x 14

**11. Committee Reports**

Ponthir Church in Wales Primary School.

Torfaen County Association of Local Councils.

Gwent Valleys Partnership.

Ponthir Village Hall.

PSCC.

Mick Morris Memorial Sporting Trust

This document is available on our website [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk)

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni [www.ponthircommunitycouncil.gov.uk](http://www.ponthircommunitycouncil.gov.uk) Mae copi or ddogfen hon ar gael yn Gymraeg.

Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

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