**Ponthir Community Council**

**Minutes of the Meeting**

**Held on 10th June 2024**

Ponthir Village Hall

@ 7pm

**Present:**  Cllr I Danaher (Chair), Cllr P Buffery, Cllr A Lang, Cllr M Leighton, Cllr L Ryan-Scales and Cllr P Matthews,

**Also present: Clerk to the Council -** Mrs C Danaher

1. **Apologies:** Cllr R Morgan. Proposed Cllr Leighton, seconded Cllr Danaher.
2. **Declarations of Interest:**  None.
3. **To consider matters raised by members of the public:** None.
4. **Presentation Blaenavon Town Council:** Due to illness, this item has been postponed to July.
5. **PCSO James Llywellyn:** The Council welcomed James to his first meeting. During May there were five calls in Ponthir, two for blocked driveways, two for verbal abuse and one for criminal damage. The incident which happened in Candwr Lane is still ongoing, James will provide an update in due course. He is due to meet Cllr Gauden on June 18th to discuss the ongoing anti-social issues in Star Villas woods, he will again update us on this matter when he next attends a meeting. He hopes to attend each month if possible.
6. **To approve the minutes of the previous meeting:** 13th May 2024.
	1. Proposed – Cllr Matthews
	2. Seconded – Cllr Buffery
	3. Minutes were signed and dated by Chair as an accurate record of the meeting.
7. **Matters arising:**
	1. **Email/ Photo:** Cllr Lang has provided his photograph for the website. Action- Cllr Lang to provide new email address to Clerk as a matter of urgency.
	2. **Training:** Cllr Lang has booked the required courses for June and July.
	3. **Planters:** The Chairthanked all who helped with the planting of the flowers this year. This has allowed us to reduce the cost of supplying and planting by 70% over the cost of recent years. The Llanfrechfa Village Association have made an approach for funding for their planters but will have to complete a grant form if it is to be considered.
	4. **Newsletter:** Copy for the Summeredition is now almost complete. Cllr Buffery to chase the Village Hall and

 Cllr Leighton to chase the one for the PSCC. Council also agreed to donate £25 to Cancer Research in memory

 of Mrs Bev Davies, wife of former Chair, Paul. **Actions: -** Cllrs Buffery and Leighton to chase articles this week.

 Clerk to seek delivery options.

* 1. **Tree lights:** Cllr Matthews has spoken to Chris Mellen and it has been decided to persevere with the lights this

 Christmas and see how we are placed next year.

1. **To consider and discuss items:**
	* + 1. **Full Audit:** Clerk confirmed that this is now complete, and documents will be delivered to the Welsh Audit office on Friday. Council approved the audit, and Cllr Leighton signed on Councils behalf.

* + - 1. **Vat Return:** Clerk confirmed that this is complete and has been sent to HMRC for payment.
			2. **Christmas Lights:** Clerk confirmed that these have been ordered and will be with us this week.
			3. **Charter between TCBC and the Town and Community Councils of Torfaen:** Council agreed to adopt the charter in principle. Council wishes to discuss practical elements and budgets for delegated services with Dave Leech who will be at our July meeting. **Action: -** Clerk to email Dave Leech in this regard.
			4. **Councillor expenses/optout:** Clerk has received three responses regarding expenses**. Action: -** All Councillors who have not replied, please do so as soon as possible.

f. **Flashing speed signs update:** Clerk updated Council that our two new signs should be fitted and

operational by the end of June.

g. **Communication:** Chair reminded all Councillors that it is imperative to respond to emails and messages

within timescales. Cllr Buffery suggested we use “For Info” or “For Action” in headings. Clerk agreed to this request.

 h. **Local Council Clerk week 10-14 June 2024:** Clerk informed the meeting about this national initiative.

 i. **Marquees:** Our damaged canvas has now been collected by the Clerk. Cllr Matthews suggested we now

with PSCC to look at the marquees as agreed, to assess what further work will be needed to repair any damaged poles. **Action: -** Cllr Leighton to speak with Tony Pead and to have a plan in place by our next meeting.

1. **Finance and Accounts:** Balance and all transactions noted.
2. **Planning:** Single and two storey extensions to replace existing single storey extensions (resubmission of refusal 23/P/0767/HH) Buckshorn Cottage, Caerleon Road, Ponthir- Noted by Council.
3. **Correspondence received:** Noted.
4. **Committee Reports:**

 **Ponthir CIW Primary School:** Cllr Ryan-Scales confirmed that the interviews for the new Deputy Headteacher would be

 taking place on the 19th June.

 **Torfaen County Association of Local Councils:** No meeting.

 **Gwent Valleys Partnership:** No meeting.

 **Ponthir Village Hall:** theHall is awaiting several outstanding grant applications to continue the improvements including solar

 Panels, and extension of the Wi-Fi to the Hall. Council was pleased to her that a grant of £13,000 had been secured to support

 the promotion of healthy eating.

 **PSCC: The** New floor inside the new club house has now been laid, along with a new pathway outside. The Clubs license

 hearing will now take place on June 14th. CCTV has been installed. Parking is still a big issue.

 **Mick Morris Memorial Sporting Trust:** No report as Cllr Ryan-Scales was unable to attend.

**The date of the next Meeting is Monday 8th July 2024 at Ponthir Village Hall at 7pm.**

Meeting Closed at 20:10

**This document is available on our website**.

**A copy of this document could be made available in Welsh**. Please contact us on the telephone number or e-mail below.

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