



Dear Members

You are summoned to attend the following meeting:

Ponther Community Council Full Council

Monday 13/10/ 2025 at 19:00 PM

The meeting will commence at 19:00 at Ponther Village Hall, Caerleon Rd, Torfaen NP18 1GX

Members of the Council, members of the press and the public may attend in person.

Members of the Council, wishing to attend on a remote basis should notify the Clerk to the Council in advance so that guidance can be provided on how to attend the video conference.

Agenda

To Councillors: P Buffery, I Danaher, A Lang, M Leighton, P Matthews, R Morgan, L Ryan-Scales

1. Apologies for Absence

To receive any apologies for absence from members

Apologies must be submitted in advance by the Member concerned.

(Members are reminded that failure to attend at least one relevant meeting within six months will result in automatic disqualification from holding office unless the absence is approved)

2. Declarations of Interest

Members are asked to declare any personal and/or prejudicial interests they may have and to give details of the nature of the interest.

3. Public Questions and Representations

In accordance with the Council's Standing Orders, the opportunity for public questions is hereby included as an item on each Council agenda. Details of any questions submitted will be reported.

(Note: Questions must be submitted to the Clerk in writing within 3 clear working days of the date of the meeting by 12 noon. The period designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once. A speaker may ask a supplementary question. A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.)

The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response. A record of any public participation session will be included in the minutes of the meeting)

4. Minutes of the Meeting Held 08/09/2025

- a. To receive and, if approved, confirm the above minutes. *(The Chair will be asked to sign and initial the minutes of the above meetings in accordance with the Local Government Act 1972, Schedule 12, and paragraph 41.)*

b. Matters Arising:

- i. Planters
- ii. Police Report
 - 1. To receive an update on break ins at Oaklands
- iii. Chairs jewel
- iv. Christmas lights
- v. HDRC Report

5. Events

- a. Remembrance Day/ Poppy Appeal
- b. Christmas Event
- c. Christmas Trees
 - i. To receive an update on cost of Christmas trees from councils supplier
 - ii. To receive an update on costs of installation, removal and servicing of the Christmas tree lighting

6. Finance and Accounts

| Date | Description | Type | Payments Out | Payments In | Balance | Statutory Power |
|----------|-------------------------|-----------------|--------------|-------------|------------|-----------------|
| 01/09/25 | Balance brought forward | Opening Balance | £0.00 | £0.00 | £18,452.24 | |
| 03/09/25 | Microsoft | DD | £11.52 | | £18,440.72 | LGA 1972 S 111 |

| | | | | | | |
|------------|---------------------------|------|---------|--|------------|-------------------|
| 08/09/25 | Adobe | DD | £19.97 | | £18,420.75 | LGA 1972 S 111 |
| 09/08/2025 | Morrisons (Clerks Gift) | BACS | £19.00 | | £18,401.75 | LG(W)M 2011 S 157 |
| 09/09/25 | Ivy Florist (Clerks Gift) | Bacs | £40.00 | | £18,361.75 | LG(W)M 2011 S 157 |
| 26/09/25 | TCBC | DD | £981.00 | | £17,380.75 | LGA 1972 S 112 |
| 29/09/25 | Three (Phone) | DD | £17.76 | | £17,362.99 | LGA 1972 S 111 |
| 30/09/25 | Microsoft | DD | £11.52 | | £17,351.47 | LGA 1972 S 111 |

Bank Statement Closing Balance: £17,351.47 **Cashbook Closing Balance:** £17,351.47

Instant Access Rewards Balance (Reserves): £4,000.16

7. Planning

| Date | Planning Ref | Address | Proposal |
|----------|--------------|--|--|
| 12/09/25 | 25/P/0565/HH | 88 Candwr Park Ponthir Cwmbran Torfaen NP18 1HN | Proposal to replace the existing roof and windows of Conservatory with Glass Lantern and Bi-Fold Doors |

8. Members Presubmitted Motions:

- a. **Cllr Leighton-** “Members to note the decision to support the Ponthir Women's Institute efforts to decorate the village ahead of the national Remembrance Period”
- b. **Cllr Buffrey-** “For the Council to officially decide a position on the planning and development of the Candawr Solar Farm in Ponthir and surrounding areas. With a formal vote for, against, or abstaining.”
- c. **Cllr Danaher** “For the Council to provide funding for the community cafe at PSCC and publicise its relaunch”

9. Seminars and Outside Bodies

Members to update on any relevant activities of outside bodies

1. Ponthir Church in Wales Primary School - Cllr Ryan-Scales
2. Torfaen Community Transport - Cllr Lang
3. Gwent Valleys Partnership – Cllrs Matthews and Leighton, reserve Cllr Buffery
4. Ponthir Village Hall – Cllr Buffery
5. PSSCC – Cllr Leighton
6. Mick Morris Memorial Sporting Trust – Cllr Ryan-Scales
7. Local Council Partnerships Committee – Cllr Morgan, reserve Cllr Lang
8. Chair's Report – Cllr Leighton

| Date | Meeting |
|-------|--|
| 13/10 | Full Council |
| 10/11 | Full Council (Budget) |
| 08/12 | Full Council |
| 12/01 | Full Council |
| 09/02 | Full Council (Clerks Performance Review) |
| 09/03 | Full Council |
| 13/04 | Full Council |
| 11/05 | Council AGM |

This document is available on our website www.ponthircommunitycouncil.gov.uk

A copy of this document could be made available in Welsh. Please contact us on the telephone number or e-mail below.

Mae dogfen yma yn ar gael mewn gwefan ni www.ponthircommunitycouncil.gov.uk Mae copi or ddogfen hon ar gael yn Gymraeg. Cysylltwch a ni ar y rhif ffôn neu drwy e-bost isod.

Telephone/ Ffôn: 07454 988250 E-Mail/ E-bost: clerk@ponthircommunitycouncil.gov.uk

Anthony Bird

*Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)
Ponthir Community Council/Cyngor Cymuned Ponthir*